

WSACE Officers Manual



Updated June 2005

Washington State Association of County Engineers Officers Handbook

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**BY-LAWS
of the
WASHINGTON STATE ASSOCIATION OF COUNTY ENGINEERS**

**ARTICLE I
Name and Objectives**

Section 1. The name of this Association shall be the Washington State Association of County Engineers – an affiliate of the Washington State Association of Counties.

Section 2. The Association shall be incorporated as a non-profit organization under the laws of the state of Washington.

Section 3. The objectives of the Association are to enhance leadership effectiveness of the membership by providing opportunities for professional development, building professional relationships between and among members and all other agencies and parties engaged in the betterment of public facilities, and advocating stewardship of the environment and infrastructure with which we have been entrusted.

Section 4. Definitions:

"Association" means the organized body of County Engineers, Directors of Public Works, and or other individuals who serve in a capacity significantly engaged in the management and engineering of public works activities for a county of the State of Washington.

"Annual Ballot" means the ballot that is prepared annually by the Secretary-Treasurer for the election of Officers and the NACE Representative, and for listing proposed amendments to the By-Laws, that is distributed to the Voting Members.

"Annual Meeting" means the meeting of the Washington State Association of County Engineers that is held annually in conjunction with the Washington State Association of Counties for the purposes of electing officers, adopting a budget, and conducting other regular business of the Association.

"Board of Directors" means those Officers and Ex-Officio members of the Association.

"County in Good Standing" means a county who has no less than conditional compliance with the Standards of Good Practice as established by the CRAB and who have paid Association membership dues for the current year.

"**CRAB**" means the County Road Administration Board.

"**Executive Board**" means the three executive positions of the Board of Directors – President, President-Elect, and Secretary-Treasurer.

"**Ex-Officio**" means a position on a board or committee that is occupied by virtue of another position held. Ex-officio membership comes with the full participation and voting rights of the board or position, unless otherwise noted.

"**Member**" means any one of the five grades of members. The use of the term Member identified in uppercase refers to the grade "Member".

"**Membership**" means all categories of members of the Association or District as referenced.

"**NACE**" means the National Association of County Engineers.

"**Voting Member**" means that category of Members that have voting privileges as determined by these By-Laws and generally refers to a single Member per county that submits votes for elections and amendments. The Immediate Past President and the NACE Representative are voting members of the Board of Directors and may or may not be their county's Voting Member.

"**WSAC**" means the Washington State Association of Counties.

"**WSACE**" means the Washington State Association of County Engineers.

ARTICLE II

Membership

The membership of the Association shall consist of five (5) grades having the rights and privileges listed below.

- A. Member** – The County Engineer, Director of Public Works, or an individual who serves in a capacity significantly engaged in the management and engineering of public works activities in a county of the state of Washington. There will be two categories of Members – Voting and Non-Voting. It will be the responsibility of the County Engineer from each respective county to determine the Voting Member, with the exception that the President, President-Elect, and Secretary-Treasurer of the Association will automatically be designated as their county's Voting Member. Non-voting Members shall have all the rights and privileges of a

Member except the right to vote. All others persons eligible to be a Member will be considered Non-Voting Members. Only one vote is permitted from each of the 39 counties of the State. In the event that a Voting Member is not present at a meeting, that Voting Member may designate a Non-Voting Member from their county to cast that county's vote by proxy.

- B. ***Associate Member*** - An individual who is significantly engaged in the management and engineering of public works activities in a county of the State of Washington. An Associate Member shall have all the rights and privileges of a Member except the right to vote or to hold office. In the event that a Voting or Non-Voting Member is not present at a meeting, the Voting Member may designate an Associate Member from their county to cast that county's vote by proxy.
- C. ***Affiliate Member*** - Any individual engaged in management and engineering who is employed by a federal, state, city, or local agency, whose agency interests and policies, and whose individual training, education, vocation, or experience will further the objectives and needs of the Association and the Executive Director of the County Road Administration Board (CRAB). Affiliate Members shall have the right to attend meetings, participate in discussion, and serve on Association committees, but will not have the right to vote or hold office.
- D. ***Corporate Member*** - Any individual from a corporation or business engaged in management and engineering whose training, education, vocation, or experience will further the objectives and needs of the Association. Corporate Members shall have the right to attend meetings, participate in discussion, and serve on Association committees, but will not have the right to vote or hold office.
- E. ***Life Member*** - The Board of Directors of the Association may elect any individual of any grade of membership, as a Life Member, who has contributed significant service toward the Association, has been in good standing for a minimum of 10 consecutive years and has retired from active county employment. Life Members shall have the right to attend meetings, participate in discussion, and serve on Association committees, but will not have the right to vote or hold office, unless reinstated as noted below. Life Members will be carried on the active membership register at their request. Any Life Member who returns to work with a county, consultant, or associated employment shall be carried as a member of the grade as noted above and shall be required to pay dues to maintain active membership. Life Member status will be reinstated upon retirement. All persons receiving Honorary Memberships prior to June 23,

2005, will be grandfathered in as Life Members but will not be required to pay annual dues if they return to work with a county, consultant, or associated equivalent thereof.

- F. ***Eastern and Western Districts*** - The Eastern District membership shall consist of those members whose primary business address is located in one of the 20 counties east of the Cascade Range. The Western District membership shall consist of those members whose primary business address is located in one of the 19 counties west of the Cascade Range.

ARTICLE III Board of Directors and Executive Board

Section 1. The Board of Directors of the Association shall consist of the following:

Officers

President
President-Elect
Secretary-Treasurer
Eastern District President
Eastern District Secretary
Western District President
Western District Secretary

Ex-Officio

Immediate Past President
NACE Representative
Executive Director, CRAB

Officers, the Immediate Past President, and the NACE Representative shall be voting members of the Board of Directors and shall be counted in the quorum. The Executive Director of the CRAB shall be non-voting and will not be counted in the quorum.

Section 2. The Board of Directors shall establish the policies of the Association and shall advise and assist the President in executing them. The Board of Directors shall be empowered to transact business and represent the Association during the interim between regular Association meetings. All members of the Board of Directors shall serve without compensation. The Board of Directors shall at a minimum:

- Maintain the By-Laws for the orderly operation of the Association. These documents shall be available to each member.
- Meet no less than once annually.
- Authorize the President to enter into agreements, contracts, and other relationships that further the objectives of the Association.

- Establish policies and procedures for conducting the business of the Association.

Section 3. The Executive Board of the Association, also referred to as the State Officers, shall consist of the President, President-Elect, and the Secretary-Treasurer, whose duties shall be to conduct the business of the Association between Board of Directors meetings. All matters not specifically herein reserved for the Board of Directors shall be the responsibility of, and within the purview and jurisdiction of, the Executive Board.

Section 4. The President shall preside at all meetings of the state Association and shall act as chair of the Board of Directors and the Executive Board. The President is charged with administering and executing the policies of the Association and shall represent the Association in any capacity as specified by the Board of Directors. The President shall be one of three eligible co-signers on checks written on the Association's accounts.

Section 5. The President-Elect shall automatically serve as President during the next term of office. The President-Elect shall perform all of the duties of the President as they relate to the Association and its Board of Directors in the absence of the President at any meeting of the Association or the Board of Directors. The President-Elect shall coordinate the activities and work programs of the committees. In the event of a vacancy in the office of President, the President-Elect shall immediately succeed to the office of President and fill the remaining term and serve as President during the next term of office unless action by the Board of Directors shall determine otherwise. In the event of a vacancy in the office of President-Elect, the Board of Directors shall fill the position by appointment and the appointee shall serve until the next Annual Meeting of the Association. A President-Elect who has been appointed shall be required to run for the position of President-Elect on the next Annual Ballot if it is their desire to retain the position. The President-Elect shall be one of three eligible co-signers on checks written on the Association's accounts.

Section 6. The Secretary-Treasurer shall keep the records of the regular meetings of the Association and of the Board of Directors and shall be the custodian of the funds of the Association. In the event of a vacancy in the office of Secretary-Treasurer, the Board of Directors shall fill the position by appointment and the appointee shall serve until the next Annual Meeting of the Association. A Secretary-Treasurer who has been appointed will be required to run for the position of Secretary-Treasurer on the next Annual Ballot if it is their desire to retain the position. The Secretary-Treasurer will maintain all files and records of the Association. The location of the files and records of the Association will be determined by the Board of Directors on an annual basis. The Secretary-Treasurer

shall be one of three eligible co-signers on checks written on the Association's accounts.

Section 7. The NACE Representative shall represent the Association in all matters concerning NACE including attendance at NACE meetings deemed to be in the best interest of the Association by the Board of Directors. In the event of a vacancy in the office of NACE Representative, the Board of Directors shall fill the position by appointment and the appointee shall serve until the next Annual Meeting. A NACE Representative who has been appointed within the first three years of the term shall be required to run for the position on the next Annual Ballot if it is their desire to retain the position for the remainder of the term.

Section 8. There shall be a President and Secretary for each district (Eastern and Western) of the Association. The District Presidents and Secretaries shall be Members and are also referred to as District Officers. In the event of a vacancy in any of the district offices, the district membership shall recommend a candidate to the Board of Directors for appointment to serve until the next Annual Meeting. A district officer who has been appointed within the first year of the term shall be required to run for the position on the next Annual Ballot if it is their desire to retain the position for the remainder of the term.

ARTICLE IV Elections

Section 1. The Board of Directors shall nominate each year, not less than sixty (60) days prior to the Annual Meeting, at least one candidate for the position of President-Elect and at least two candidates for the position of Secretary-Treasurer. The candidates shall be Members of the Association, and if elected, may not concurrently serve as a member of the Board of Directors in another position. Nominees shall be included on the Annual Ballot distributed by the Secretary-Treasurer to all voting Members not less than thirty (30) days prior to the Annual Meeting. The President and President-Elect shall be ineligible to succeed themselves in the same office except in the event that the President-Elect has been appointed to serve out a vacancy in the office of the President. The Secretary-Treasurer may be re-elected to the same position.

Section 2. The Eastern District membership shall nominate every other odd year, not less than sixty (60) days prior to the Annual Meeting, at least one candidate each for the positions of Eastern District President and Eastern District Secretary. The Western District membership shall nominate every other even year, not less than sixty (60) days prior to the Annual Meeting, at least one candidate each for the positions of Western District President and Western District Secretary. The candidates shall be Members of the Association, and if elected, may not

concurrently serve as a member of the Board of Directors in another position. Nominees shall be included on the Annual Ballot distributed by the Secretary-Treasurer to all voting Members not less than thirty (30) days prior to the Annual Meeting. District officers will be eligible to succeed themselves in the same office.

Section 3. The Board of Directors shall nominate in every other even numbered year (every four years – beginning in 2006), not less than sixty (60) days prior to the Annual Meeting, two candidates for the position of the NACE Representative to serve a four-year term. The candidate shall be a Member or an Associate Member of the Association, and if elected, may not concurrently serve as a member of the Board of Directors in another position. Nominees shall be included on the Annual Ballot distributed by the Secretary-Treasurer to all Voting Members not less than thirty (30) days prior to the Annual Meeting. The NACE Representative will be eligible to succeed them self in the same office.

Section 4. Only Members from a county in Good Standing will be eligible to vote on the Annual Ballot. Completed ballots may be mailed to the Secretary-Treasurer of the Association or deposited at the Annual Meeting and in either case must be received by the Secretary-Treasurer prior to the assembly of the committee of tellers. A committee of tellers appointed by the President will open and count the ballots prior to the Engineer's Banquet at the Annual Meeting. A majority of votes cast by qualified voting Members shall constitute election for each position. Newly elected members of the Board of Directors shall begin their terms of office immediately following announcement of the balloting results by the existing President and shall hold office until the announcement of the balloting results at the next Annual Meeting that constitutes the end of their respective term.

ARTICLE V Budget

Section 1. The fiscal year shall be from January 1 to December 31 of each year.

Section 2. The Secretary-Treasurer shall prepare a proposed annual budget for the fiscal year for the Association business and present it to the Board of Directors for review and approval prior to the Business Meeting at the Annual Meeting. The Secretary-Treasurer will then present the proposed budget, approved by the Board of Directors, to the membership at the Annual Meeting for adoption.

Section 3. The Board of Directors may authorize changes in, or additions to, the budget as the finances of the Association permit or justify. Changes in the budget shall be presented to the membership for approval at the next general meeting

of the Association. Where the budget changes cannot be approved by the membership prior to expenditure, the Board of Directors shall have authority to expend funds they deem appropriate.

Section 4. The Board of Directors shall establish the procedures for authorizing the payments of expenses incurred by the Executive Board or other authorized persons while engaged in Association business.

Section 5. The Secretary-Treasurer shall deposit all receipts in a depository approved by the Board of Directors, and verified claims shall be paid by a check bearing any two signatures of the President, President-Elect, or Secretary-Treasurer. All depository records, passbooks, check books, and expenditure records shall be kept with the Secretary-Treasurer.

Section 6. The Association shall assist in the payment of the expenses associated with sending Association members to the conferences and meetings as identified below:

President	NACE Annual Conference	(full expenses)
President-Elect	NACE Annual Conference	(up to \$500)
Secretary-Treas.	NACE Annual Conference	(up to \$500)
NACE Rep.	NACE Annual Conference	(full expenses)
	NACo Annual Conference	(full expenses associated with attending NACE meetings excluding NACo Registration)

Expenses associated with attending approved conferences and meetings may be adjusted as determined by the Board of Directors.

Section 7. The Board of Directors shall secure a bi-annual audit of the Associations accounts in even numbered years and report the financial condition of the Association at the Annual Meeting.

ARTICLE VI Meetings

Section 1. The Annual Meeting of the Association shall be held in conjunction with the annual meeting of the Washington State Association of Counties for the purposes of electing officers, adopting a budget, and conducting other regular business of the Association. The Board of Directors may establish and hold additional meetings for the Board of Directors and the general membership as determined appropriate.

Section 2. District meetings will be held in conjunction with the WSAC district meetings. If there is no WSAC district meeting, the Association district officers may determine a time and location for a district meeting.

Section 3. Five members of the Board of Directors shall constitute a quorum at any Board of Directors meeting. Members representing twenty (20) counties shall constitute a quorum of the Association.

Section 4. All meetings shall be conducted in accordance with Robert's Rules of Order.

Section 5. The order of business shall be as follows:

- (a) Call to order by the President
- (b) Roll call
- (c) Approval of the minutes of last meeting
- (d) Report of the Secretary-Treasurer
- (e) Report of the NACE Representative
- (f) Reports of the committees
- (g) Unfinished business
- (h) New business
- (i) Nominations, elections, and appointments
- (j) Matters for the good of the Association

ARTICLE VII Committees

Section 1. Standing Committees shall be created, altered, or discontinued by the membership. The President-Elect shall appoint the committee members and the committee chair prior to the Annual Meeting at which the President-Elect assumes the office of President. The President shall assign duties and provide direction to the committees with the incoming President-Elect coordinating the committees work programs. The President and President-Elect are ex-officio members of all committees.

Section 2. Standing Committees of the Association include the following:

- Past President's Committee
- Board of Director's Committee
- Legislative Committee
- Professional Development Committee
- Membership Committee

Section 3. Ad Hoc, Special, or Temporary Committees may be created, altered, or discontinued by the President. These committees shall serve for a period not to exceed the appointing President's term but may be reappointed by the next President.

Section 4. The Board of Directors shall make appointments and provide nominations of Association members to those non-WSACE boards, committees, and technical panels that have an ex-officio position for a WSACE member, that are required, that have requested support, or otherwise serve the best interests of the Association.

ARTICLE VIII

Dues

Section 1. Annual Association membership dues shall be established by the Board of Directors and are as follows:

- A. *Member*** - \$150.00 for the WSACE dues in addition to the established NACE dues. Each county of the state shall be required to pay NACE dues for at least one member from that county. The NACE dues will be assessed against the County Engineer's membership, unless otherwise requested by the County Engineer and approved by the Executive Board.
- B. *Associate Member*** - \$75.00; optional additional payment for the NACE dues.
- C. *Affiliate Member*** - \$75.00; optional additional payment for the NACE dues.
- D. *Corporate Member*** - \$150.00 for the corporation, business, and first corporate membership. \$75.00 for each additional corporate member thereafter from the same corporation or business.
- E. *Life Member*** – None; unless reinstated to active member status.

Section 2. The dues retained by the Association shall be expended as determined to be in the best interests of the Association by the membership and the Board of Directors in accordance with Article V – Budget, of these By-Laws.

ARTICLE IX

Amendments

Section 1. These By-Laws may be altered, amended, or repealed and new By-Laws adopted by a favorable vote of at least two-thirds (2/3) of all of the eligible Voting Members. Proposed modifications to these By-Laws will be placed on the Annual Ballot distributed by the Secretary-Treasurer to all Voting Members not less than thirty (30) days prior to the Annual Meeting.

Section 2. These By-Laws and any future modifications shall take effect upon adoption by the Association and approval by the Board of Directors of the Washington State Association of Counties.

ARTICLE X Dissolution

If it becomes necessary to dissolve the Washington State Association of County Engineers, the Board of Directors shall transfer all assets to the Washington State Association of Counties or to such other non-profit organization that will, in their opinion, further the objectives of the Washington State Association of County Engineers. In no event shall any member or other individual directly profit from such dissolution.

***ADOPTED by the membership of the Washington State Association of County Engineers June 23, 2005, at the Whitman Hotel, City of Walla Walla, Washington.
APPROVED by the Washington State Association of Counties Board of Directors August 12, 2005, at the Davenport Hotel, City of Spokane, Washington.***

COUNTY ENGINEERS' CODE OF ETHICS

The County Engineers of the State of Washington recognizing the trust and confidence reposed in them by the citizens of the State as proclaimed in Chapter 187, Session Laws of 1937 do hereby declare and adopt this Code of Ethics:

1. The position of County Engineer is one requiring high professional stature, and the individual occupying that position shall act in a manner that shall be a credit to the profession and the County.
2. The County Engineer shall manage and administer the County Road Department and other assigned departments lawfully under the County Engineer's jurisdiction in accordance with the spirit and intent of the appropriate statute and in a professional manner suggested by professional training, continual professional improvement, and professional guidance from State and national groups and professional organizations.
3. The County Engineer shall gather and prepare factual data and reports and make professional recommendations to the Board as engineering support for the Board's decision-making regarding policy.
4. The County Engineer shall use professional engineering skills and knowledge to carry out the Board's decisions or policy.
5. The County Engineer shall use professional engineering abilities to appraise results of actions and operations and in a professional manner take appropriate actions to have necessary items brought to the attention of the Board with recommended policy changes.
6. The County Engineer shall consult regularly with the Board to attain and ensure complete understanding of decisions made by the Board so that professional actions of the County Engineer will result in compliance with policy decisions of the Board.
7. The County Engineer shall act at all times in the highest professional manner to maintain the dignity and honor of the position.
8. The County Engineer shall be professional in all aspects of conduct--professional duties, community activities, and personal conduct as a private citizen so that honor and respect shall be reflected on the engineering profession.
9. The County Engineer shall stimulate professional attainment of qualified staff members and provide the opportunity for the advancement and development of every employee's potential skills.
10. The County Engineer shall serve in the public interest and treat all citizens courteously, equally, and fairly.

Adopted by the WSACE on November 19, 1994.

LIST OF MEMBERS BY COUNTY					
Johns, Bill, P.E.	Adams	210 West Alder, Ritzville, 99169	509.659.3276	Member	Billj@co.adams.wa.us
O'Brien, Todd	Adams	210 West Alder, Ritzville, 99169	509.659.3276	Member	toddo@co.adams.wa.us
Gahagan, Richard	Asotin	PO Box 160, Asotin, 99402	509.243.2074	Affiliate	bcCook@co.asotin.wa.us
Ristau, Joel, P.E.	Asotin	PO Box 160, Asotin, 99402	509.243.2074	Member	jristau@co.asotin.wa.us
Dunfee, Ross, P.E.	Benton	PO Box 1001, Prosser 99350	509.786.5611	Member	ross_dunfee@co.benton.wa.us
Cox, Paula, P.E.	Chelan	350 Orondo Ave, Wenatchee, 98801	509.664.5415	Associate	paulah.cox@co.chelan.wa.us
Owen, Gary, P.E.	Chelan	350 Orondo Ave, Wenatchee, 98801	509.664.5415	Associate	gary.owen@co.chelan.wa.us
Pezoldt, Greg, P.E.	Chelan	350 Orondo Ave, Wenatchee, 98801	509.664.5415	Associate	greg.pezoldt@co.chelan.wa.us
Maley, Tom, P.E.	Clallam	223 E 4th St, Port Angeles, 98362	360.417.2319	Affiliate	ccroads2@olympus.net
McInnes, Don, P.E.	Clallam	223 E 4th St, Port Angeles, 98362	360.417.2319	Member	dmcinnes@co.clallam.wa.us
Capell, Peter, P.E.	Clark	PO Box 9810, Vancouver, 98668	360.397.6118	Member	peter.capell@co.clark.wa.us
Smith, Scott, P.E.	Columbia	PO Box 5, Dayton, 99328	509.382.2534	Member	sws@co.columbia.wa.us
Andrews, Christopher	Cowlitz	207 N 4th, Kelso, 98626	360.577.3030	Affiliate	andrewsc@co.cowlitz.wa.us
Cachelin, Ken	Cowlitz	207 N 4th, Kelso, 98626	360.577.3030	Affiliate	cachelink@co.cowlitz.wa.us
Carpenter, Bob	Cowlitz	207 N 4th, Kelso, 98626	360.577.3030	Affiliate	carpenterb@co.cowlitz.wa.us
Cash, Kent, P.E.	Cowlitz	207 N 4th, Kelso, 98626	360.577.3030	Associate	cashk@co.cowlitz.wa.us
Hillger, Dell	Cowlitz	207 N 4th, Kelso, 98626	360.577.3030	Affiliate	hillgerd@co.cowlitz.wa.us
Lopossa, Ryan, P.E.	Cowlitz	207 N 4th, Kelso, 98626	360.577.3030	Affiliate	lopossar@co.cowlitz.wa.us
Maurer, Roger, P.E.	Cowlitz	207 N 4th, Kelso, 98626	360.577.3030	Affiliate	maurerr@co.cowlitz.wa.us
Stone, Kenneth, P.E.	Cowlitz	207 N 4th, Kelso, 98626	360.577.3030	Member	stonek@co.cowlitz.wa.us
Hart, Randy, P.E.	CRAB	PO Box 40913, Olympia 98504	360.753.5989	Affiliate	randy@crab.wa.gov
Hillesland, Steve	CRAB	PO Box 40913, Olympia 98504	360.753.5989	Affiliate	steve@crab.wa.gov
King, Alan, P.E.	CRAB	PO Box 40913, Olympia 98504	360.753.5989	Affiliate	al@crab.wa.gov
Olsen, Walter, P.E.	CRAB	PO Box 40913, Olympia 98504	360.753.5989	Affiliate	walt@crab.wa.gov
Pearson, Lawrence, P.E.	CRAB	PO Box 40913, Olympia 98504	360.753.5989	Affiliate	larry@crab.wa.gov
Weber, Jay	CRAB	PO Box 40913, Olympia 98504	360.753.5989	Affiliate	weberj@crab.wa.gov
Zimmer, Don	CRAB	2404 Chandler Ct SW, Ste 240, Olympia 98504	360.753.5989	Affiliate	don@crab.wa.gov
Gosselin, Jolene, P.E.	Douglas	140 - 19th St NW, Ste A, E. Wenatchee, 98802	509.884.7173	Member	jgosselin@co.douglas.wa.us
Muggoch, Keith, P.E.	Ferry	350 E Delaware #8, Republic, 99166	509.775.5222	Member	keith_muggoch@hotmail.com
Fife, Tim, P.E.	Franklin	3416 Stearman Ave, Pasco, 99301	509.545.3514	Member	tfife@co.franklin.wa.us
Mahoney, Matt	Franklin	3416 Stearman Ave, Pasco, 99301	509.545.3514	Affiliate	mmahoney@co.franklin.wa.us
Walters, Guy	Franklin	3416 Stearman Ave, Pasco, 99301	509.545.3514	Associate	gwalters@co.franklin.wa.us
Morgan, Grant, P.E.	Garfield	PO Box 160, Pomeroy, 99347	509.843.1301	Member	garfeng@co.garfield.wa.us
Bersanti, Bob	Grant	PO Box 37, Ephrata, 98823	509.754.6082	Affiliate	bbersanti@co.grant.wa.us
Heilman, David	Grant	PO Box 37, Ephrata, 98823	509.754.6082	Associate	dheilman@co.grant.wa.us
Pohle, Derek, P.E.	Grant	PO Box 37, Ephrata, 98823	509.754.6082	Member	dpohle@co.grant.wa.us
Becker, Frederick, P.E.	Grays Harbor	PO Box 511, Montesano, 98563	360.249.4222	Associate	fbecker@co.grays-harbor.wa.us
Esses, Russell, P.E.	Grays Harbor	PO Box 511, Montesano, 98563	360.249.4222	Member	resses@co.grays-harbor.wa.us
Davis, Kathleen	H&LP	310 Maple Park Ave SE, Olympia, 98504	360.705.7374	Affiliate	davisk@wsdot.wa.gov
Oaks, Bill	Island	PO Box 5000, Coupeville, 98239	360.679.7331	Member	bill@co.island.wa.us
Snyder, Dick, P.E.	Island	PO Box 5000, Coupeville, 98239	360.679.7331	Member	dicks@co.island.wa.us

Gifford, Frank, P.E.	Jefferson	PO Box 2020, Port Townsend, 98368	360.385.9160	Member	fgifford@co.jefferson.wa.us
Laurie, Bruce	Jefferson	PO Box 2020, Port Townsend, 98368	360.385.9160	Affiliate	blaurie@co.jefferson.wa.us
Reinders, Monte	Jefferson	PO Box 2020, Port Townsend, 98368	360.385.9160	Member	mreinders@co.jefferson.wa.us
Arima, Debbie	King	201 S. Jackson St, #313, Seattle, 98104	206.296.6590	Affiliate	debbie.arima@metrokc.gov
Brater, Rick	King	201 S. Jackson St, Seattle, 98104	206.296.6590	Affiliate	rick.brater@metrokc.gov
Dougherty, Linda	King	201 S. Jackson St, #313, Seattle, 98104	206.296.6590	Affiliate	linda.dougherty@metrokc.gov
Norman, Paulette, P.E.	King	201 S. Jackson St, Seattle, 98104	206.296.6590	Member	paulette.norman@metrokc.gov
Brand, Jon, P.E.	Kitsap	614 Division St, Port Orchard, 98366	360.337.5777	Associate	jbrand@co.kitsap.wa.us
Casteel, Randy, P.E.	Kitsap	614 Division St, Port Orchard, 98366	360.337.5777	Member	rcasteel@co.kitsap.wa.us
Hauth, Jerry, P.E.	Kitsap	614 Division St, Port Orchard, 98366	360.337.5777	Associate	jhauth@co.kitsap.wa.us
Chini, Tom, P.E. (interim)	Kittitas	411 N Ruby St, Ste 1, Ellensburg, 98926	509.962.7523	Member	tomc@co.kittitas.wa.us
Hedges, Bjorn, P.E.	Klickitat	228 W. Main St, Goldendale, 98620	509.773.4616	Associate	bjornh@co.klickitat.wa.us
Holman, Brent, P.E.	Klickitat	228 W. Main St, Goldendale, 98620	509.773.4616	Member	brenth@co.klickitat.wa.us
Cook, Mark, P.E.	Lewis	350 N. Market Blvd., Chehalis, 98532	360.740.1123	Member	mrcook@co.lewis.wa.us
Frare, Bill	Lewis	350 N. Market Blvd., Chehalis, 98532	360.740.1123	Associate	wjfrare@co.lewis.wa.us
Becker, Rick	Lincoln	27234 SR N, Davenport, 99122	509.725.7041	Affiliate	rbecker@co.lincoln.wa.us
Bennett, Paul, P.E.	Lincoln	27234 SR N, Davenport, 99122	509.725.7041	Member	pbennett@co.lincoln.wa.us
Butros, Charles	Mason	PO Box 1850, Shelton, 98584	360.427.9670	Member	charlesb@co.mason.wa.us
Tabor, William, P.E.	Mason	PO Box 1850, Shelton, 98584	360.427.9670	Affiliate	billt@co.mason.wa.us
Tahja, Alan	Mason	PO Box 1850, Shelton, 98584	360.427.9670	Affiliate	aat@co.mason.wa.us
Thuring, Robert	Mason	PO Box 1850, Shelton, 98584	360.427.9670	Affiliate	rat@co.mason.wa.us
Carpita, John	MRSC	1200 Fifth Ave, Seattle, 98101	206.625.1300	Affiliate	jcarpita@mrsc.org
McGaughey, Rob, P.E.	Okanogan	1234-A Second Ave S, Okanogan, 98840	509.422.7300	Member	rmcgaughey@co.okanogan.wa.us
Larsen, Don	Pacific	PO Box 66, South Bend, 98586	360.875.9368	Associate	dlarsen@co.pacific.wa.us
Curren, Ron, PLS	Pend Oreille	PO Box 5040, Newport, 99156	509.447.4513	Associate	rcurren@pendoreille.org
Ramsey, Don	Pend Oreille	PO Box 5040, Newport, 99156	509.447.4513	Affiliate	dramsey@pendoreille.org
Bryant, Jerry, P.E.	Pierce	2401 S 35th St RM 150, Tacoma, 98409	253.798.3481	Associate	jbryant@co.pierce.wa.us
Chavez, Ramiro, P.E.	Pierce	2401 S 35th St RM 150, Tacoma, 98409	253.798.3481	Affiliate	rchavez@co.pierce.wa.us
Cutter, John, P.E.	Pierce	3619 Pacific Avenue, Tacoma, 98408	253.798.3481	Affiliate	jcutter@co.pierce.wa.us
Ellison, James, P.E.	Pierce	2401 S 35th St RM 150, Tacoma, 98409	253.798.7250	Affiliate	jelliso@co.pierce.wa.us
Predoehl, Gary, P.E.	Pierce	2401 S 35th St RM 150, Tacoma, 98409	253.798.2768	Associate	gpredoe@co.pierce.wa.us
Spears, Jacqueline, P.E.	Pierce	2401 S 35th St RM 150, Tacoma, 98409	253.798.7250	Affiliate	jspears@co.pierce.wa.us
Stacy, Brian, P.E.	Pierce	2401 S 35th St RM 150, Tacoma, 98409	253.798.7250	Member	bstacy@co.pierce.wa.us
Ziegler, Brian, P.E.	Pierce	2401 S 35th St RM 150, Tacoma, 98409	253.798.3481	Member	bziegle@co.pierce.wa.us
Van Lund, John, P.E.	San Juan	PO Box 729, Friday Harbor	360.378.2114	Associate	johnvl@sjcpublicworks.org
Brookings, David	Skagit	1111 Cleveland Ave, Mt Vernon, 98273	360.336.9400	Associate	daveb@co.skagit.wa.us
Butler, Cliff	Skagit	1111 Cleveland Ave, Mt Vernon, 98273	360.336.9400	Affiliate	cliffb@co.skagit.wa.us
Flude, Steven, P.E.	Skagit	1111 Cleveland Ave, Mt Vernon, 98273	360.336.9400	Associate	stevef@co.skagit.wa.us
Marlega, Janice, P.E.	Skagit	1111 Cleveland Ave, Mt Vernon, 98273	360.336.9400	Associate	janicem@co.skagit.wa.us
Martin, Chal, P.E.	Skagit	1111 Cleveland Ave, Mt Vernon, 98273	360.336.9400	Member	chalm@co.skagit.wa.us
Sheridan, David	Skagit	1111 Cleveland Ave, Mt Vernon, 98273	360.336.9400	Associate	daves@co.skagit.wa.us
LeFevre, Todd, P.E.	Skamania	PO Box 790, Stevenson, 98684	509.427.9448	Associate	lefevre@co.skamania.wa.us
Hahn, Peter	Snohomish	2930 Wetmore 7th Fl, Everett, 98201	425.388.3488	Member	peter.hahn@co.snohomish.wa.us

Louie, Art	Snohomish	2930 Wetmore 7th Fl, Everett, 98201	425.388.3488	Associate	art.louie@co.snohomish.wa.us
Pratt, Steven	Snohomish	1201 Bonneville Ave, Snohomish, 98290	425.388.3488	Affiliate	steve.pratt@co.snohomish.wa.us
Rogers, Tina	Snohomish	2930 Wetmore Ave, Everett, 98201	425.388.3488	Affiliate	tina.rogers@co.snohomish.wa.us
Thomsen, Steve, P.E.	Snohomish	2930 Wetmore Ave, Everett, 98201	425.388.3488	Member	steve.thomsen@co.snohomish.wa.us
Kelley, Ross, P.E.	Spokane	1026 W Broadway Ave, Spokane, 99260	509.477.3600	Member	rkelly@spokanecounty.org
Hart, Jason	Stevens	185 E. Hawthorn, Colville, 99114	509.684.4548	Associate	jhart@co.stevens.wa.us
Whitbread, James, P.E.	Stevens	185 E. Hawthorn, Colville, 99114	509.684.4548	Member	jwhitbre@co.stevens.wa.us
Bramlette, Doug, P.E.	Thurston	2404-A Heritage Ct SW, Olympia, 98402	360.754.4580	Associate	bramled@co.thurston.wa.us
Kelsey, Gordon	Thurston	2404-A Heritage Ct SW, Olympia, 98402	360.754.4580	Associate	kelseyg@co.thurston.wa.us
Nichols, Dave	Thurston	2404-A Heritage Ct SW, Olympia, 98402	360.754.4580	Associate	nichold@co.thurston.wa.us
Olson, Lester	Thurston	2404-A Heritage Ct SW, Olympia, 98402	360.754.4580	Member	olsonl@co.thurston.wa.us
Payton, Brent	Thurston	2404-A Heritage Ct SW, Olympia, 98402	360.754.4580	Associate	payton@co.thurston.wa.us
Rancour, Dale, P.E.	Thurston	2404-A Heritage Ct SW, Olympia, 98402	360.754.4580	Member	rancoud@co.thurston.wa.us
Gorcester, Steve, P.E.	TIB	310 Maple Park Ave SE, Olympia, 98504	360.705.7300	Affiliate	SteveG@tib.wa.gov
Ringen, Pete, P.E.	Wahkiakum	PO Box 97, Cathlamet, 98612	360.795.3301	Member	ringenp@co.wahkiakum.wa.us
Eids, David	Walla Walla	PO Box 813, Walla Walla, 99362	509.527.3241	Associate	deids@co.walla-walla.wa.us
Merrell, Phil, P.E.	Walla Walla	PO Box 813, Walla Walla, 99362	509.527.3241	Member	pmerrell@co.walla-walla.wa.us
Donahue, Michael	Whatcom	5280 Northwest Dr, Bellingham, 98226	360.676.6730	Affiliate	mdonahue@co.whatcom.wa.us
Karcher, Jim, P.E.	Whatcom	901 W Smith Rd, Bellingham, 98226	360.676.6730	Affiliate	jkarcher@co.whatcom.wa.us
Monsen, Jeffrey, P.E.	Whatcom	322 N Commercial Ste 210, Bellingham 98226	360.676.6692	Member	jmonsens@co.whatcom.wa.us
Rutan, Joe, P.E.	Whatcom	5280 NW Drive Ste C, Bellingham, 98226	360.676.6730	Member	jrutan@co.whatcom.wa.us
Dunford, Dane	Whitman	PO Box 430, Colfax, 99111	509.397.6206	Member	judym@co.whitman.wa.us
Ekstedt, Gary, P.E.	Yakima	128 N 2nd St RM 408, Yakima, 98901	509.574.2300	Associate	garye@co.yakima.wa.us
Gatchalian, Donald	Yakima	128 N 2nd St RM 408, Yakima, 98901	509.574.2300	Affiliate	donald.gatchalian@co.yakima.wa.us
Hall, Ed	Yakima	128 N 2nd St RM 408, Yakima, 98901	509.574.2300	Affiliate	ed.hall@co.yakima.wa.us
Maggard, William	Yakima	128 N 2nd St RM 408, Yakima, 98901	509.574.2300	Affiliate	bill.maggard@co.yakima.wa.us
McHenry, Kent	Yakima	128 N 2nd St RM 408, Yakima, 98901	509.574.2300	Affiliate	kent.mchenry@co.yakima.wa.us
Redifer, Vern, P.E.	Yakima	128 N 2nd St RM 408, Yakima, 98901	509.574.2300	Member	vern.redifer@co.yakima.wa.us
					Updated June 2005

OFFICER DUTIES:

Immediate Past-President

Washington State Association of County Engineers

Calendar of Duties

Duties

1. Chair Past-Presidents Committee
2. Keep active Committee roster
3. Administer special projects assigned by President
4. Report to the President Elect on Committee Activities
5. Induct the outgoing President at the Annual Banquet

President
Washington State Association of County Engineers
Calendar of Duties

As soon as possible after installation

1. Hold Executive Committee meeting immediately after Engineers Summer State Meeting
2. Adopt Executive Committee Work Program
3. Adopt Executive Committee's Meeting Schedule
4. Appoint Committee Chairs/Members
5. Sign Consultant's Contract

Meetings/Conferences/Conventions to Attend

1. NACo Conference
2. Fall WSAC Eastern and Western District Meetings
3. Fall WSAC Legislative Conference (give WSACE written report)
4. Eastern WSU/Road Conference Awards Dinner (Spokane)
5. Western WSU/Road Conference Awards Dinner (Everett)
6. Paving Association Annual Meeting Awards Banquet
7. Spring WSAC Eastern and Western District Meetings
8. NACE Annual Convention (give WSACE written report)
9. WSACE Engineers State Meeting
10. WSACE Professional Development

Quarterly Responsibilities

1. Attend Executive Committee Meetings
2. Report on current Executive Committee Work Program
3. Send Presidential Proclamation to Karen for the WSACE website

August

1. Submit letters to Honorary Members eligible for NACE "Life Memberships"

October

1. Coordinate with WSAC to establish WSACE activities during WSAC Legislative Conference
2. Prepare Annual Report for WSAC Legislative Conference
3. Submit Engineer of the Year nominations to NACE (receive from CRAB)

January

1. Prepare written WSACE Annual Report for NACE Conference

March

1. Executive Committee selects Honorary Members and nominates next years officers
2. Prepare nominations for NACE (even years)

May

1. Prepare "Presidential Award" or special awards for Annual Engineers Banquet
2. Prepare program for Annual WSACE Banquet
3. Establish Agenda for the Engineers State Meeting
4. Prepare Executive Committee's work program for new President

June

1. Renew Executive Assistant and Salary Survey Consultant's contracts at Engineers State Meeting

President - Elect
Washington State Association of County Engineers
Calendar of Duties

As soon as possible after installation

1. Attend Executive Committee Meeting after Engineers State Meeting
2. Set quarterly meeting schedule with Committee Chairs
3. Assign Committee work programs
4. Send articles to Karen for the WSACE website as often as possible

Quarterly Responsibilities

1. Attend Executive Committee Meetings
2. Report on current Committee Work Program
3. Oversee/monitor progress of committee work program with each Committee Chair
4. Present Membership Application

September

1. Compile Committee reports from Chair's for progress report at fall Legislative Conference
2. Give committee reports at fall Legislative Conference

April

1. Compile Committee reports from Chair's for final report at Engineers State Meeting

May

1. Develop new Committee work programs for new President-Elect
2. Solicit volunteers for Committees and Chair's for adoption at the Engineers State Meeting by the new President

June

1. Give Committee final reports
2. Propose upcoming work program
3. Recommend new Committee Membership and Chair's

Secretary/Treasurer
Washington State Association of County Engineers
Calendar of Duties

As soon as possible after installation

1. See Accounting Procedures
2. Attend Executive Committee Meeting after Engineers State Summer Meeting
3. Update WSACE Executive Committee List
4. Mail new list of officers to NACE
Executive Director, 440 First Street NW, Washington, DC 20001
phone: (202) 393-5041, fax: (202) 393-2630
5. Sign Bank Signature Cards

Quarterly Responsibilities

1. Attend Executive Committee Meetings
2. Report on current Budget Status
3. Take minutes at Executive Committee Meetings and State Meetings

Outgoing Duties

1. Set-up meeting with new Secretary/Treasurer
2. Prepare "accounting" book for new Secretary/Treasurer and copies, on disk of all accounting files using Microsoft Excel.

September

1. Prepare financial report for pre-legislation meeting
2. Attend fall Legislative Conference, give financial report, and take minutes

January

1. NACE dues paid to Executive Director of NACE
2. Send membership list to Executive Assistant
3. Attend Professional Development Conference

February

1. Receive payments for Professional Development Conference

May

1. Prepare upcoming year's budget and close out books
2. Prepare financial report for annual membership meeting

June

1. Attend Engineers State Meeting, give final financial report, and take minutes

WSACE PROCEDURE

POLICY: Accounting Procedures

PROCEDURES:

The newly appointed Secretary Treasure will be responsible for maintaining the WSACE's current budget, income and expenses in the Excel program designed for the WSACE (see attached).

Request current spreadsheet from Karen Pendleton at karen@crab.wa.gov.

Spreadsheets include the following:

- *WSACE Adopted Budget – Definition: Shows income and expense from January 1 – December 31 against the established budget. Shows checking and savings accounts current totals.*
- *Budget Data – Definition: When income is budgeted it needs to be based upon unit rates and the number of unit rates. Use budget data worksheet when developing budget income. Unit Cost X Number of Units = Total Cost (for that income item).*
- *Income – Definition: Identify each check and lot it into the proper income category. Checks to WSACE that reimburse over expenditures are NOT income. Example: If the Association pays for the President's hotel room at a conference and requests reimbursement from the President. The reimbursement would be logged into checking and not shown as income.*
- *Checking – Definition: The checking account is for making payments against invoices. All revenues (except savings account interest) are to be deposited into the checking account, not the savings account. All payments are to be made from the checking account and not from the savings account.*
- *Savings – Definition: The savings account is a balancing account to checking. Income into the savings account is from interest and transfers from checking. Payments from the savings account are from transfers into the checking account. Income should not be directly deposited into the savings account. Payments should not be made directly from the savings account. Identify monthly income and transfers to/from checking.*

FACTS:

- *The Budget is approved at the Fall Conference*
- *The Fiscal Year is from January 1 – to December 31*
- *Upon request for payment, the Secretary/Treasurer will seek approval from two one other Executive Committee members of the Executive Committee prior to processing payments. This can be done in person, by phone, mail or via e-mail.*

- *The new Secretary Treasurer will continue the current fiscal year budget worksheets and start new work sheets on January 1.*
- *Available cash in checking should be maintained at no more than \$2,000 and the remainder should be maintained in savings.*
- *Phone transfers between checking and savings are easy. Call Bank of America 1.800.442.6680 at the menu – enter the WSACE TAX ID Number 91-11-68824.*
- *The Secretary Treasurer is responsible for filing tax return to the IRS as soon as the checking and savings accounts are balanced after December 31.*
- *E-mail Karen the Executive Assistant, President and President-Elect copy the spreadsheets after each monthly balance.*
- *In June CC copy of Karen for distribution to the new Secretary Treasurer.*
- *Payments to WSACE that are revenue for the next fiscal year are not to be deposited in the current fiscal year (e.g. payments for the Professional Development Conference held in January might be received in December. The payment should not be deposited into the checking account until after December 31. Consequently, all income for events is deposited in the same year that the expenditure occurs).*

Write only one check per invoice. Do not combine invoices into a single check. The purpose is to keep invoices and payments in chronological order.

EAST/WEST District Presidents – 2 Year Term
Washington State Association of County Engineers
Calendar of Duties

As soon as possible after installation

1. Attend Executive Committee Meeting at Engineers State Meeting

Quarterly responsibilities

1. Attend Executive Committee Meetings
2. Contribute article to WSACE Website (e-mail to Karen@crab.wa.gov)

Monthly responsibilities

1. Contact new County Engineers/PWD within two weeks of their installation - inform them of the next meeting - act as mentor
2. Solicit Membership
3. Research topics of interest for Engineers meetings
4. Participate with Road Supervisors Association (provide connection with WSACE)
5. Encourage participation and involvement to new and old members

August

1. Prepare and distribute agenda for fall district meeting

January

1. Attend Professional Development Conference

February

1. Prepare and distribute agenda for spring district meeting. Vote for new President and Secretary in odd ending years. Should be item on your agenda

EAST/WEST District Secretary – 2 Year Term
Washington State Association of County Engineers
Calendar of Duties

As soon as possible after installation

1. Attend Executive Committee Meeting at Engineers State Meeting

Quarterly responsibilities

1. Attend Executive Committee Meetings
2. Take minutes at district meetings (distribute minutes within two weeks of meeting)

Monthly responsibilities

1. Solicit Membership
2. Research topics of interest for Engineers meetings
3. Encourage participation and involvement to new and old members

August

1. Assist President in preparation of agenda for fall district meeting

January

1. Attend Professional Development Conference

February

1. Assist President in preparation of agenda for spring district meeting

Executive Assistant
Washington State Association of County Engineers
Calendar of Duties

As soon as possible after installation

1. Attend Executive Committee meeting after Engineers State Meeting
2. Propose new Executive Committee work program
3. Update Officers Handbook
4. Prepare new signature cards for President, President-Elect, and Secretary
Treasurer and take to Bank of America

Monthly responsibilities

1. Housekeeping/Maintain files/archives
2. Duties as assigned by President and Executive Committee
3. E-Mail full membership when a new member joins the Association.

Quarterly Responsibilities

1. Attend Executive Committee Meetings
2. Support President in reporting on current Executive Committee work
program

July

1. Update and mail WSACE Membership Directory

November

1. Annual dues prepared and mailed to each member
2. Assist Secretary with collection, new members and NACE applications
3. Make arrangements for Professional Development Conference
4. Send out registration for Professional Development Conference

January

1. Attend Professional Development Conference
2. Send participants of Professional Development Conference billing

March

1. Remind East/West District President's to hold elections at their Spring Conference in
odd ending years

May

1. Make arrangements for Annual WSACE Banquet
2. Prepare certificates/awards for Annual Engineers Banquet
3. Prepare ballots for upcoming election of new officers
4. Develop new work program

June

1. Attend Annual WSACE Banquet
2. Prepare letter to be mailed with unclaimed Honorary Memberships
3. Send thank you letters to Engineer of the Year nominators

Committee Chair
Washington State Association of County Engineers
Calendar of Duties

Quarterly responsibilities

1. Attend quarterly meetings with President-Elect
2. Provide quarterly status report to President-Elect
3. Prepare committee meeting schedule
4. Coordinate activities of committee members

October

1. Attend fall Legislative Conference and support President-Elect in giving Committee reports

June

1. Attend Engineers State Meeting and support President-Elect in giving Committee reports
2. Chair of Past Presidents Committee coordinates the induction of the new Immediate Past President at the WSACE Banquet

NACE Representative
Washington State Association of County Engineers
Calendar of Duties

Position Requirements

Position requires a commitment of holding a two (2) year office (election is every two (2) years). NACE Representative must be a member of NACE.

Position Responsibilities

1. Attend NACE Annual Conference - spring each year
(In collaboration with WSACE President prepare report on activities and issues of importance in Washington State. This report is prepared in advance of NACE Annual Conference.)
2. Attend NACo Conference - summer each year
3. Attend all WSACE Executive Board Meetings
4. Prepare and give oral report on NACE activities and issues at the WSAC District Meetings, Engineers Annual Conference and the Fall Legislative Conference

CRAB
Washington State Association of County Engineers
Calendar of Duties

Quarterly responsibilities

1. Update and distribute WSACE Calendar
2. Update and distribute WSACE Roster
3. As needed provide County Engineer/PWD training
4. Edit and publish WSACE Website

September

1. Submit NACE Engineer of the Year nominations to the WSACE President

February

1. Solicit interest for WSACE Secretary/Treasurers position

March

1. Provide President with nominations for Honorary Member

April

1. Mail out nominations for County Engineer of the Year award

May

1. Selection Committee picks County Engineer of the Year

June

1. CRAB Director awards recipient(s) County Engineer of the Year award at Engineers Banquet
2. Prepare and mail news releases after banquet (Engineer(s) of the Year)

**Washington State Association of County Engineers
2005/2006 Committee Structure & Work Programs**

Standing WSACE Committees

	<u>Chair</u>
1. Past President's Committee	Phil Merrell, Walla Walla
2. Executive Committee	Dale Rancour, Thurston
3. Professional Development	Joe Rutan, Whatcom
4. Membership	Ross Dunfee, Benton

Ad Hoc WSACE Task Groups

	<u>Chair</u>
1. Transportation Committee	Phil Merrell, Walla Walla, Chair
2. Stormwater	Ross Dunfee, Benton, Chair
3. Centennial	Mike Daniels, Co-Chair Karen Pendleton, Co-Chair
4. Constitution and By-Laws	Kent Cash, Cowlitz, Chair
5. Washington Transportation Plan	Jim Whitbread, Stevens, Co-Chair

Other non-WSACE Committees

1. Highway Performance Monitoring System
2. Technology Transfer (T2)
3. Transportation Engineering Education Steering
4. WSDOT Design Standards
Dale Rancour, Thurston Jim Whitbread, Stevens
Jolene Gosselin, Douglas ~~Paul Bennett, Kittitas~~ Vacant
5. Bridge Replacement Advisory
~~Paul Bennett, Kittitas (6/2006)~~ Vacant
~~Bob Turpin, Jefferson (6/2007)~~ Vacant
Vacant (6/2008)
Vacant (Alternate)
Tim Fife, Franklin (Technical Advisory Committee)
6. Local Agency Guidelines
Bill Oakes, King (Large West)
Steve Flude, Skagit (Small West)
Gary Powell, Snohomish (Large West)
Jim Whitbread, Stevens (Small East)
Dale Rancour, Thurston (Med West)
Jerry Bryant, Pierce County (Large West)
7. Road Builders Clinic Committee Rep.
Rob McGaughey, Okanogan

**Washington State Association of County Engineers
Past President's Committee**

2005/2006 Goals and Objectives

The mission of the Past Presidents Committee is to provide guidance to the executive and standing WSACE committees, to monitor and report on anything they feel interested in monitoring or reporting on; socialize with each other and other members of the Association; enjoy status as a "Past President" of the Association; and report at District and State meetings in such detail as determined by the chair of the committee.

Maintain a current roster of active committee members:

Phil Merrell, Walla Walla - Chair
Jerry Hauth, Kitsap
Tim Fife, Franklin
Randy Casteel, Kitsap
Walt Olsen, CRAB
Jeff Monsen, Whatcom
Jerry Bryant, Pierce
Mike Daniels, Grays Harbor
Dan Hesse, Yakima
John Trent, Pierce
Gary Rowe, Jefferson
Thomas Ballard, Pierce
Ken Stone, Cowlitz
Vern Wagar, Lewis

Work Program

Socialize a maximum at the Annual Summer Conference

Be available to the current WSACE President for assignments, which benefit the Association.

**Washington State Association of County Engineers
Executive Committee**

2005/2006 Goals and Objectives

Maintain a current roster of active committee members

Dale Rancour, President - Chair
Ross Dunfee, President Elect
Kent Cash, Secretary Treasurer
Phil Merrell, Immediate Past President
Joe Rutan, Western District President
Brian Stacy, Western District Secretary
Jolene Gosselin, Eastern District President
Todd O'Brien, Eastern District Secretary
Ryan Lopossa, NACE Representative
Jay Weber & Walt Olsen, CRAB

Work Program

Establish Executive Committee Meeting Schedule
Outline WSACE Calendar of Events, 2005/2006
Review Committee Structure
Re-Establish Current Committees
Abolish Unnecessary Committees
Establish New Committees
Appoint Committee Chairs
Review "Mission" for each Committee
Review WSACE Goals & Objectives for Committee Structure
Who, What, When, Where, Why, How for Each Item
Assign to Standing or Ad Hoc Committee
Publish and Distribute Work Program and Meeting Schedule
Review the "Flow of Process" of the Association
Review Duties of the Officers

**Washington State Association of County Engineers
Professional Development Committee**

2005/2006 Goals and Objectives

Maintain a current roster of active committee members

Joe Rutan, Whatcom – Chair
Kent Cash, Cowlitz
Gary Predoehl, Pierce
Pete Capell, Clark
Ross Dunfee, Benton
Randy Casteel, Kitsap

Work Program

Provide Conference Dates and Topics
Review previous year's materials
Select one or two topics, which were developed at the previous year's conference but have yet to be implemented.
Build Conference around those topics
Coordinate conference topics with Executive Committee
Coordinate conference arrangements with Executive Committee and Karen Pendleton
Initiate research, ascertain support, and prepare a report for the Executive Board regarding a mentoring program
Discuss as a committee the merits of such a program
Provide a report and recommendation to the Executive Board
Coordinate with Membership Committee relative to such a program, with possible transfer of program to membership committee
Provide for Professional Development Sessions at District and Annual meetings
Identify topics and presenters for each meeting
For appropriate topics make recommendations to the Executive Committee for inclusion in Commissioners agenda

**Washington State Association of County Engineers
Membership Committee**

2005/2006 Goals and Objectives

The mission of the Membership Committee is to maintain a process for bringing new people into the organization, making them feel welcomed and a part of the Association, and to report at District and State meeting in such detail as determined by the chair of the committee. This Committee will be chaired by the current President-Elect.

Maintain a current roster of active committee members

Ross Dunfee, Benton - Chair

Work Program

The committee will make initial contacts to welcome new members and will request that the regional officer make contact

The committee will contact members to neighboring counties to encourage contact through phone calls and meetings

On going work with the Professional Development Committee to initiate a mentoring program

The committee will schedule follow-up contacts prior to the first quarterly meeting to encourage attendance

Communicate to members via WSACE website

New members will be asked to introduce themselves at meetings to improve assimilation into the association

Periodic communication from CRAB will be requested regarding changes in County Engineer and Director positions. Outreach to new Engineers and Directors will promote membership in the association.

**Washington State Association of County Engineers
Transportation Committee Ad Hoc Task Group**

2005/2006 Goals and Objectives

The mission of the Transportation Committee Ad Hoc Task Group is to provide oversight relative to the proposed changes as needed changes in the law that effect the Association; and to report at District and State meetings in such detail as determined by the chair of the committee.

Maintain a current roster of active committee members

1. Phil Merrell, Walla Walla - Chair
2. Tom Ballard, Pierce
3. Tim Fife, Franklin
4. Gary Ekstedt, Yakima

Work Program

**Washington State Association of County Engineers
Stormwater Ad Hoc Task Group**

2005/2006 Goals and Objectives

Current roster of active committee members

Ross Dunfee, Benton –Chair
Jeff Monsen, Whatcom
Walt Olsen, CRAB
Jim Whitbread, Stevens
Ken Stone, Cowlitz
Ross Dunfee, Benton
Pete Ringen, Wahkiakum
Paul Bennett, Lincoln
Vern Redifer, Yakima
Tim Fife, Franklin
Dale Rancour, Thurston

Work Program

The annual report and 2005/2006 goals will focus on
Track the changes of the statewide general industrial stormwater permit.
Track the changes of the statewide general construction stormwater permit (5 acres and above).
Assist DOE with development of the 1-5 acres statewide general construction permit
Assist with development of the eastern and western Washington stormwater manuals.
Assist DOE with drafting the eastern & western Washington NPDES phase II permits.

**Washington State Association of County Engineers
Centennial Ad Hoc Task Group**

2005/2006 Goals and Objectives

Current roster of active committee members

Mike Daniels, Co-Chair
Karen Pendleton, Co-Chair
Dale Rancour, Thurston
Jeff Monsen, Whatcom
Dan Hesse, Past President
Derek Pohle, Grant
Jim Whitbread, Stevens
Jerry Bryant, Pierce
Joe Rutan, Whatcom
Jolene Gosselin, Douglas
Ken Stone, Cowlitz
Kent Cash, Cowlitz
Jerry Hauth, Kitsap
Vern Wagar
Randy Casteel, Kitsap
Tom Ballard, Pierce
Tim Fife, Franklin
Steve Hillesland, CRAB
Walt Olsen, CRAB
Al King, CRAB
Ross Dunfee, Benton
Ernie Geissler
Gary Rowe, Skagit
Gene Sampley
Steve Stanton
Jerry Weed
John Trent
Marley Young

Work Program

See attached spreadsheet

Washington State Association of County Engineers
Constitution and By-Laws Ad Hoc Task Group

2005/2006 Goals and Objectives

Current roster of active committee members

Kent Cash, Cowlitz

Work Program

**Washington State Association of County Engineers
Washington Transportation Planning (WTP) Ad Hoc Task Group**

2005/2006 Goals and Objectives

Current roster of active committee members

Jim Whitbread, Stevens, Chair

Dale Rancour, Thurston

Jeff Monsen, Whatcom

Tim Fife, Franklin

Walt Olsen, CRAB

Work Program

WSACE PROCEDURE

POLICY: Accounting Procedures

PROCEDURES:

The newly appointed Secretary Treasure will be responsible for maintaining the WSACE's current budget, income and expenses in the Excel program designed for the WSACE (see attached).

Request current spreadsheet from Karen Pendleton at karen@crab.wa.gov.

Spreadsheets include the following:

- **WSACE Adopted Budget – Definition:** Shows income and expense from January 1 – December 31 against the established budget. Shows checking and savings accounts current totals.
- **Budget Data – Definition:** When income is budgeted it needs to be based upon unit rates and the number of unit rates. Use budget data worksheet when developing budget income. $\text{Unit Cost} \times \text{Number of Units} = \text{Total Cost}$ (for that income item).
- **Income – Definition:** Identify each check and lot it into the proper income category. Checks to WSACE that reimburse over expenditures are NOT income. Example: If the Association pays for the President's hotel room at a conference and requests reimbursement from the President. The reimbursement would be logged into checking and not shown as income.
- **Checking – Definition:** The checking account is for making payments against invoices. All revenues (except savings account interest) are to be deposited into the checking account, not the savings account. All payments are to be made from the checking account and not from the savings account.
- **Savings – Definition:** The savings account is a balancing account to checking. Income into the savings account is from interest and transfers from checking. Payments from the savings account are from transfers into the checking account. Income should not be directly deposited into the savings account. Payments should not be made directly from the savings account. Identify monthly income and transfers to/from checking.

FACTS:

- The Budget is approved at the Fall Conference
- The Fiscal Year is from January 1 – to December 31
- Upon request for payment, the Secretary/Treasurer will seek approval from two one other Executive Committee members of the Executive Committee prior to processing payments. This can be done in person, by phone, mail or via e-mail.
- The new Secretary Treasurer will continue the current fiscal year budget worksheets and start new work sheets on January 1.
- Available cash in checking should be maintained at no more than \$2,000 and the remainder should be maintained in savings.
- Phone transfers between checking and savings are easy. Call Bank of America 1.800.442.6680 at the menu – enter the WSACE TAX ID Number 91-11-68824. Checking/Saving account number is 10364313
- The Secretary Treasurer is responsible for filing tax return to the IRS as soon as the checking and savings accounts are balanced after December 31.
- E-mail Karen the Executive Assistant, President and President-Elect copy the spreadsheets after each monthly balance.
- In June CC copy of Karen for distribution to the new Secretary Treasurer.
- Payments to WSACE that are revenue for the next fiscal year are not to be deposited in the current fiscal year (e.g. payments for the Professional Development Conference held in January might be received in December. The payment should not be deposited into the checking account until after December 31. Consequently, all income for events is deposited in the same year that the expenditure occurs).

Write only one check per invoice. Do not combine invoices into a single check. The purpose is to keep invoices and payments in chronological order.

Approved by the WSACE Executive Committee: _____

WSACE PROCEDURE

POLICY: WSACE Annual Awards Banquet

Responsibilities of the Executive Assistant

1. Immediately after the WSACE Annual Awards Banquet, the Executive Assistant secures a facility for the following years Engineers Summer State Meeting.
2. Prior to the Banquet select menu items for dinner, prepare Honorary Membership certificates, make arrangements with hotel, order awards, prepare and print banquet programs.
3. Attend Banquet and provide President and President/Elect with appropriate plaques, banquet programs, etc.

Responsibilities of President:

1. Work with the Executive Assistant on details of the agenda for the Engineers Business meetings and Executive Boards meetings.
2. Select Recipient for the Presidential Award.
3. Host Banquet.

Approved by the WSACE Executive Committee: _____

WSACE PROCEDURE
POLICY: Officer Nominations

PROCEDURES:

Not less than thirty (30) days prior to the Engineers State Meeting the Executive Assistant will prepare for the Presidents signature a letter and ballot for mailing to all WSACE voting members (one vote per county). Include in each mailing, one ballot and one return envelope.

The Executive Assistant will collect the ballots and give to the President at the first Executive Committee meeting at the Engineers State Meeting. The Executive Committee shall select two members of the Association to count the ballots. The new officers will be announced at the Engineers Awards Banquet.

NOTE: Nominees for Secretary/Treasurer have customarily been selected on an East/West alternating basis.

Approved by the WSACE Executive Committee:_____

WSACE PROCEDURE

POLICY: Professional Development Seminar

Early fall the Executive Assistant contacts the Chair of the Professional Development Committee to obtain selection of speaker and program topic for upcoming Professional Development Seminar.

Executive Assistant Responsibilities:

- Selects Hotel/Location to hold seminar
- Contacts speaker to discuss program needs, travel, etc.
- Makes all arrangements (accommodations, meals, program needs) with the Hotel
- Prepares letter, registration form and draft agenda to be mailed to WSACE Membership
- Collects registration and provides Hotel and speaker with final counts of attendees
- Attends seminar, provides Hotel with payment
- Prepares letter, and billing to be mailed to all attendees
- Collects all registration fees
- Contacts Secretary/Treasurer with final report

Approved by the WSACE Executive Committee: _____

WSACE PROCEDURE

POLICY: Retention Schedule

PURPOSE

The purpose is to establish a procedure for identifying and protecting records essential to the continuity of the Washington State Association of County Engineers (WSACE) operations.

POLICY

It is the WSACE's policy to insure the protection of records deemed essential to the functions of the WSACE's normal operations.

PROCEDURES AND RESPONSIBILITIES

1. **WSACE Records Officer** is responsible for the following:
 - a. Identifies essential records and prepares the essential records schedule.
 - b. Reviews and forwards prepared and updated schedule for Executive Board's approval
 - c. Initiates changes and additions and forwards the changes, amendments, and deletions to the Executive Board for approval.
 - d. Maintains records on location at the County Road Administration Board office in Olympia.

See Attached Retention Schedules

Adopted by the WSACE Executive Board_____

WSACE PROCEDURE

POLICY: Identifying Honorary Members

PROCEDURES:

- March 1: CRAB checks WSACE directory for names of members of any grade who have retired or plan to retire by July 1st. CRAB prepares list and submits to the WSACE President.
- March/April: WSACE Executive Committee reviews list and identifies individuals to be designated as Honorary Members.
- May: CRAB office prepares Honorary Membership Certificates.
- June: WSACE President- Elect announces and presents Certificates at the Engineer's Banquet.
- Post Conv: WSACE President sends unclaimed Certificates to those who were not at banquet with appropriate cover letter.

Approved by the WSACE Executive Committee: _____

WSACE PROCEDURE

POLICY: Choosing the County Engineer of the Year

PROCEDURES:

- | | |
|------------|---|
| April 1 | CRAB sends nomination forms to counties with cover letter from CRAB Executive Director |
| | CRAB contacts Selection Committee members: CRAB Chair, CRAB Director and Deputy Director, previous year County Engineer(s) of the Year and schedules late May teleconference meeting. |
| May 15 | CRAB sends duplicate nominations to Selection Committee with confirmation of meeting date and phone numbers. |
| Late May | Committee chooses County Engineer(s) of the Year. |
| June 1 | CRAB arranges for award plaque(s). |
| Convention | CRAB Executive Director awards County Engineer of the Year at the Engineers Awards Banquet. |
| Post Conv. | CRAB distributes news releases to local papers, Journal of Commerce and trade journals; CRAB sends "thank you" letters to all nominators. |
| Sept. 15 | CRAB sends NACE Engineer of the year nomination forms to WSACE President; return deadline is October 15. |
| October 25 | WSACE President submits nominations to NACE |

*Based on banquet dates... adjust dates accordingly.

Approved by WSACE Executive Committee on _____

WSACE PROCEDURE**POLICY:** Updating Bank Signature Card**PROCEDURES:**

The WSACE Executive Assistant prepares a letter to Bank of America, Black Lake Branch, 910 Black Lake Blvd., Olympia, WA 98502 informing them of the new officers of the WSACE. The Executive Assistant requests that they send WSACE banking statements and any other pertinent information to the new Secretary/Treasurer. Attached to the letter is a copy of the meeting minutes, a Business Financial Relationship Agreement with signatures, and copies of each officer's identification.

Approved by the WSACE Executive Committee:_____

WSACE PROCEDURE

POLICY: WSACE/NACE Membership Billing

Procedures:

The Executive Assistant receives billing statement from NACE in November of each year. The Executive Assistant prepares a cover letter and billing statement to each member from the Secretary/Treasurer.

The following information should be provided on each billing statement:

- Name(s) of current WSACE Member
- WSACE Membership Status
- WSACE Application Needed
- WSACE Amount owed
- NACE Membership Status
- NACE Application Needed
- NACE Amount owed
- Total Amount owed
- Name, Address, Phone of current Secretary/Treasurer for member's submittal of billing
- Federal Tax ID Number
- Deadline

Enclose in package: Cover letter, billing statement and WSACE and NACE applications. Provide Secretary/Treasurer with detailed spreadsheet.

The Secretary Treasurer collects dues and provides Executive Assistant with final dues collection report and new memberships. Secretary Treasurer sends letters welcoming new members and forwards copies to the Executive Committee. Executive Assistant finalizes NACE package to include cover letter, with spreadsheets of continued membership, new membership and cancelled membership. Executive Assistant forwards package to Secretary Treasurer. Secretary Treasurer adds check to package and forwards to NACE by deadline.

Approved by the WSACE Executive Committee: _____

UNDER CONSTRUCTION

WSACE PROCEDURE

POLICY: WSACE Membership

REFERENCE:

~~Article III — Membership — Section 1. of the Constitution and By-laws~~

The membership of the Association shall consist of four (4) grades having the rights and privileges listed below.

~~**A. Members**—The duly appointed county engineer and/or the duly appointed director of public works or an individual who serves in a capacity significantly engaged in the management of public works activities in each county of the State of Washington with the right to vote for that county on all matters of Association Business, PROVIDED, however, that each county is allowed only one vote for that county.~~

~~**B. Associate Member**—One (1) or more designated by a Member who is an assistant to a county engineer, a public works director or who serves in a capacity significantly engaged in the management of public works activities in a county of the State of Washington, and the Executive Director of the County Road Administration Board. An Associate Member shall have all the rights and privileges of a Member except the right to vote; or to hold office; PROVIDED, however, that in the event a Member is not present at a meeting, he or she may designate their assistant who is an Associate Member to cast that County's vote by proxy.~~

~~**C. Affiliate Member (Grade 1 & 2)**—Grade 1: One engaged in engineering and/or administration of Federal or State Agencies whose interests or policies bring them in contact with county road administration; and others whose training, education, or experience will further the aims of the organization.
Grade 2: One engaged in engineering whose interests or policies bring them in contact with county road administration; and others whose training, education, or experience will further the aims of the organization. — Both Grade 1 & 2 Affiliate Members shall only have the right to attend meetings and participate in discussion.~~

~~**D. Honorary Member**—The Executive Committee of the Association may elect a person as an honorary member of the Association who shall be presented with an honorary membership certificate signed by the President, President Elect and Secretary/Treasurer of the Association. The person shall have been a member of any grade in the Association, shall be retiring or retired from the Association, and shall have contributed a significant service toward the Association to qualify for such honorary membership. Honorary members shall not have the power to vote and shall not be carried on the active membership register.~~

PROCEDURES:

Persons interested in obtaining membership with the WSACE must complete a WSACE application for membership and submit to the WSACE President for approval by the Executive Committee.

After President approves, the Secretary Treasurer signs application and sends welcome letter, billing statement, pin and membership directory to the new member. The Secretary Treasurer returns the original application to the Executive Assistant for filing and list updating. The Executive Assistant contacts full membership via e-mail announcing the new member.

County Department Head Titles

<u>County</u>	<u>Title</u>
ADAMS	Director of Public Works
ASOTIN	Public Works Director/Budget Administrator
BENTON	Public Works Director
CHELAN	Director of Public Works
CLALLAM	County Engineer
CLARK	Director of Public Works
COLUMBIA	County Engineer
COWLITZ	Director of Public Works
DOUGLAS	Administrator of Transportation and Land Services
FERRY	Public Works Director
FRANKLIN	Public Works Director
GARFIELD	County Engineer
GRANT	Public Works Director
GRAYS HARBOR	Director of Public Services
ISLAND	Public Works Director
JEFFERSON	Public Services Director
KING	Public Works Director
KITSAP	Director of Public Works
KITTITAS	Public Works Director/County Engineer
Klickitat	Administrator/Engineer
LEWIS	Director of Public Services
LINCOLN	County Engineer
MASON	Director of Public Works
OKANOGAN	Public Works Director
PACIFIC	Director of Public Works
PEND OREILLE	Public Works Director
PIERCE	Director of Public Works & Utilities
SAN JUAN	Public Works Director
SKAGIT	Public Works Director
SKAMANIA	Public Works Director
SNOHOMISH	Director of Public Works
SPOKANE	Director of Public Works
STEVENS	Public Works Director
THURSTON	County Engineer
WAHKIAKUM	Public Works Director
WALLA WALLA	Public Works Director
WHATCOM	Director of Public Works
WHITMAN	Director of Public Works
YAKIMA	Director of Public Works

Notifying Members of Lifetime NACE Eligibility

SAMPLE LETTER

Date

NAME
ADDRESS
ADDRESS

Dear Name:

I am writing to inform you that you are eligible for membership as a "Life Member" of the National Association of County Engineers (NACE) according to Article II – Membership Grades of the NACE Constitution.

If you are interested in becoming a NACE "Life Member" submit a letter of interest to:

NACE Executive Director
Anthony R. Giancola, P.E.
440 First Street, NW, 8th Floor
Washington, D.C. 20001

If you have questions contact me at _____.

Sincerely,

NAME
WSACE President

NACE ANNUAL STATE REPORT - SAMPLE REPORT

State Association Name:

Washington State Association of County Engineers (WSACE)

For year of:

The Washington State Association of County Engineers has, as a part of its membership, 62 individuals representing 39 counties, including at least one member from each county also having membership within NACE. WSACE membership includes appointed professional County Engineers from each of our counties, together with a variety of other Public Works professionals.

WSACE has two major statewide meetings each year, one in June (annual meeting) and one in November (pre-legislative). In addition to these two meetings, once each fall and each spring, separate eastern and western Washington District meetings occur with agendas focused primarily on regional issues. In addition, annually in January we conduct a Professional Development Conference available to all members. The conference focuses on topics of leadership, communications, organizational issues, and professional development.

WSACE works very closely with the County Road Administration Board (CRAB), which is a quasi-state agency established to ensure the consistent application of state law relative to county road activities as well as to provide a means to provide technical and professional support to each of the counties. The governing body of CRAB is made up of six elected County Commissioners and three County Engineers. Also, WSACE is a significant partner with the Washington State Association of Counties (WSAC) providing technical assistance and expertise on financial and policy matters on a statewide basis.

Significant issues in Washington State continue to center around transportation funding, stormwater, operational efficiencies and the Endangered Species Act. Some significant issues that the membership has been and will continue to work on over the following year are:

- City and County Memorandum of Understanding: The City and County Engineers of the State of Washington met in mid March and adopted a Memorandum of Understanding between their organizations. They feel very strongly that in order to sustain their communities, they must maintain flexibility in determining the priorities, with respect to each of their organizations. As future Federal or State Programs develop, either funding or regulatory, they believe their interaction will strengthen their ability to influence the outcome of these programs to the benefit of their communities.
- Stormwater management requirements of the new DOE Stormwater Manual for Western Washington.
- Assisting in the development of an Eastern Washington Stormwater Manual
- Addressing compliance with NPDES Phase II Stormwater requirements
- Transportation funding
- Road Maintenance BMP's related to ESA
- Assisting CRAB in development of Maintenance Management System, CRIS, and other software packages common to County Roads.
- Tracking legislative developments regarding transportation and public works issues and responding accordingly.

As an Association, WSACE continues to provide coordination and representation for its members. Its strength and influence continues to exist because of the desire of its individual members to provide proactive service to their communities, together with, their resolve to ensure balance and fairness within the state as a whole.

Report Submitted by: _____, WSACE President

PRESIDENT'S REPORT – SAMPLE REPORT
Washington State Association of County Engineers

WSACE Report for the WSAC Annual Conference

Date

Place

The Washington State Association of County Engineers (WSACE) membership includes 119 public works professionals from 38 of our counties. Each member county also holds a membership in the National Association of County Engineers (NACE).

WSACE has two major statewide meetings joint with WSAC each year, one in June (annual meeting) and one in the fall (pre-legislative). WSACE continues to work very closely with the Washington State Association of Counties (WSAC) providing technical assistance and expertise on financial and policy matters related to public works issues. In addition to these two meetings, once each fall and spring, separate eastern and western district meetings occur with agendas focused primarily on regional technical issues. Annually in January, we conduct a Professional Development Conference available to all members. The conference focuses on topics of leadership, communications, organizational issues, and professional development.

Most of WSACE legislative efforts this year were directed at successfully preserving the County Road Administration Board (CRAB) from the governor's proposal of consolidation. WSACE continues to work closely with CRAB to ensure the consistent application of state law relative to County road activities as well as to provide a means for technical and professional support to each county. Three WSACE members, County Engineers, sit on the County Road Administration Board together with six elected Commissioners.

WSACE members are involved with various committees addressing a wide variety of issues. Some significant issues that the membership will be working on over the following year are:

- Stormwater management requirements of the new DOE Stormwater manual for Western Washington.
- Assisting in the development of an Eastern Washington Stormwater Manual
- Addressing compliance with NPDES Phase II stormwater requirements
- Transportation funding
- Road Maintenance BMP's related to ESA
- Assisting CRAB in development of Maintenance Management System, CRIS, and other software packages common to County Roads.
- Tracking legislative developments regarding transportation and public works issues and responding accordingly.

WSACE is committed to provide coordination, representation, technical assistance, and professional expertise on financial and policy matters with respect to public works and transportation issues for its members on a statewide basis. WSACE's strength and influence continues to exist at the state and local level because of the desire of its individual members to provide proactive service to their communities together with their resolve to ensure balance and fairness within the state as a whole.

Respectfully submitted on behalf of the WSACE membership,

____ President
____ President Elect
____ Secretary Treasurer

June 24, 2005

Bank of America
Black Lake Branch
910 Black Lake Blvd.
Olympia, WA 98502

Checking and Saving Accounts #10364313

Dear Manager:

The Washington State Association of County Engineers recently held elections of officers for 2005/2006. The new officers are: Dale Rancour, President; Ross Dunfee, President-Elect; Kent Cash, Secretary/Treasurer.

Enclosed is an Account Change Agreement with new signatures, a copy of the meeting minutes and a copy of Mr. Cash's identification.

Please be advised that these are current signers on the subject accounts.

Please address these accounts to:

Kent Cash
WSACE Secretary Treasurer
c/o Cowlitz County Public Works
207 N 4th
Kelso, WA 98626-4189

If you have questions, please contact me at 360.753.5989.

Sincerely,

KAREN M. PENDLETON
Executive Assistant

Enclosures

Cc: Dale Rancour, President
Ross Dunfee, President-Elect
Kent Cash, Secretary Treasurer

**Washington State Association of County Engineers
Executive Board Meeting
June 24, 2005
Walla Walla Washington**

Members Present

Dale Rancour, Thurston County
Ross Dunfee, Benton County
Kent Cash, Cowlitz County
Jolene Gosselin, Douglas County
Todd O'Brien, Adams County
Joe Rutan, Whatcom County
Brian Stacy, Pierce County
Ryan Lopossa, Cowlitz County
Karen Pendleton
Walt Olsen, CRAB
Phil Merrell, Walla Walla County

Swear in New Officers

Immediate Past President Phil Merrell introduced the new officers for 2005/2006 as follows:

President Dale Rancour
President Elect Ross Dunfee
Secretary/Treasurer Kent Cash
Eastern District President Jolene Gosselin
Eastern District Secretary Todd O'Brien
Western District President Joe Rutan
Western District Secretary Brian Stacy
NACE Representative Ryan Lopossa

Call to Order

President Rancour called to order the June 24th WSACE E-Board meeting at 7:00 AM.

Sign Bank Signature Card

Officer's Rancour, Dunfee, and Cash signed the new Bank of America signature card.

Adopt Committee Assignments and Work Programs

The Board moved to adopt the proposed Committee work program.

Adopt Meeting Schedule

The Board moved to approve the proposed 2005/2006 meeting schedule. Motion carried.

Approve Consultant's Contract

It was moved to approve the Executive Assistant's contract for services with a budget of \$4,000.00. Motion carried.

Approve Contract for Salary Survey

It was moved and seconded to approve a contract with Reid Wheeler for services. Mr. Wheeler shall collect and distribute the salary survey in the fall of odd ending years in exchange for registration for the WSACE Professional Development Conference and two WSAC registrations annually. Motion carried.

Distribute Officers Manuals

Karen Pendleton distributed the new Officers Manuals.

Other Business

Meeting adjourned at 8:00 AM

WSACE President's Award History

<u>YEAR</u>	<u>Award</u>	<u>Recipient</u>
1986	Award for Excellence in Leadership	Commissioner Chuck Klarich
1989	President's Award	Pete Ringsrud, Douglas
1993	President's Award	Eric Berger, CRAB Local Programs Division for Work on ISTEPA Program
1994	President's Award	No award
1995	President's Award	No award
1996	President's Award	Mike Mariano, CH2MHill
1997	President's Award	Floyd Lawrence, NACE President Stan Moon, WSDOT Reid Wheeler, CRAB
1998	President's Award	Bob Berg, Lewis County Wayne Gruen, H&LP (WSDOT)
1999	President's Award	Eric Berger, CRAB Denny Ingham, H&LP (WSDOT)
2000	President's Award	Dan Hesse, Yakima
2001	President's Award	Kent Cash, Cowlitz
2002	President's Award	Karen Pendleton, CRAB
2003	President's Award	John Trent, Pierce
2004	President's Award	Jay Weber, CRAB (from Jerry Hauth) Jerry Hauth, Mason (from Acting President Phil Merrell)
2005	President's Award	Daniel Dickson, CRAB

Calendar of Association Events

- Executive Committee Meeting (quarterly)
- NACo Conference
- WSAC Annual Fall Legislative Conference
- Eastern WSU/Road Conference Awards Dinner
- Western WSU/Road Conference Awards Dinner
- Paving Association Annual Meeting Awards Banquet
- Spring WSAC Eastern and Western District Meetings
- NACE Annual Convention
- WSACE Summer Convention

Washington State Association of County Engineers



The Washington State Association of Engineers (WSACE) is one of the oldest of public officials' organizations in the State of Washington. The WSACE was organized at a meeting held in North Yakima in 1906. King County Engineer, A.L. Valentine, was elected as its first President when the group held its second meeting in Bellingham in 1907.

Not much is known about the activities of the organization during its early years, because all of its official records were destroyed when the Ferry County Courthouse burned to the ground in 1935. Following the courthouse disaster there was a concerted effort, over a period several years, by officers and members of the Association to reconstruct the organization's records as accurately as possible. The result of that effort was the compilation of a "Family Bible" which contains a reasonably good record of all of the Association's annual meeting since 1915. The volume of history is now in the custody of the County Road Administration Board in Olympia.

The organization's first constitution was adopted at a meeting in Chehalis in January 1915, during the presidency of Roy Thompson of Pierce County. Among the participants was Island County's Burwell Bantz, who went on to become Director of Highways. The first set of bylaws, also adopted at the 1915 meeting, established annual dues of \$1. Minutes of the annual meetings held during the 1920's reveal that at each session there was spirited discussion of two key issues: a) the need for a law requiring that county engineers be licensed; and b) that highway construction contracts be let on a unit bid rather than a lump sum basis. The reconstructed minutes of the 1926 meeting in Longview make reference to the President of the newly formed Public Works Contractor's Association, who assured the group that the contractors had organized not to fight public officials, but to assist them by eliminating wasteful construction methods.

At the Walla Walla meeting in 1929 and Vancouver meeting in 1930, Governor Rowland A. Chartley and Highway Director Samuel J. Humes were distinguished guests. Among other things, the group adopted a resolution favoring the addition of one cent to the state gas tax, provided that all of the money be returned to counties for maintenance and construction of roads and bridges.

At the Spokane meeting in 1935 there was heated discussion regarding a recently passed law limiting the expenditure for day labor work on any one project to \$5,000. In addition, there was considerable conversation about the need for a uniform cost accounting system. During the early and mid-1930's the topic of debate was the jurisdiction of the county engineer, who was typically only in charge of construction at that time.

It was during these years that some of the legendary greats of county engineering became active including J. Swain of Asotin; Charley Derako of Clark; Cub Winnett of Columbia; John Kirkwood of Grays Harbor; and O.E. Brashers of Yakima. Also at the 1935 meeting the engineers were urged to support an initiative petition which would provide for a three member County Board of Commissioners consisting of the Sheriff, Treasurer and County Engineer. Each office was for six years.

In the 1930's the Association became involved with the issue of engineers' pay. At the 1938 meeting the Engineer's Salary Committee recommended that no licensed professional engineer working under bond should be asked to work for less than \$200 a month. In 1938 a resolution was passed noting that in certain counties commissioners were paid a per diem wage, a method of compensation which was not found conducive to good business practice. The state legislature was requested to pass legislation providing that all county commissioners were compensated with a yearly salary.

Entering the 1940's new faces appeared in leadership position such as Walt Winters in Douglas (later in King), Harold Blanton in Franklin, Cecil Kinder in Garfield (later in Benton and Clark), Bill Bugge in Jefferson (later Director of Highways), S. Pattison in Kitsap, Augie Hanson in Klickitat (later in Wahkiakum), Jim Dodson in Grant and Don West in Chelan. During these years the position of County Engineer was an excellent training background for higher office in that almost every Director of Highways through the mid-1960's came out of the ranks of county engineers.

Today, the Association has over 150 members with representatives from 38 of Washington's 39 counties. Current committees include Past President's Committee; Executive Committee; Professional Development; Salary Survey; Technical Programs; Communications; Membership; Finance & Resources; Telecommunications; Legislative & Law Review; and Emergency Services. In 1996, the Association hired a part-time consultant to develop an Officer's Manual, a membership directory and organize the Associations files.

As the Association approaches a new millennium the primary goal of the assembled county engineers has been to serve their respective constituencies in as professional and economic a manner as possible. The organization itself offers a forum for the members whereby they may be afforded opportunities to enhance leadership effectiveness, promote professional development, build professional relationships, and to advocate stewardship of the environment and infrastructure with which they have been entrusted. The record clearly shows that they have been and continue to be dedicated public servants. The responsibilities of the WSACE members are increasing, as the duties become more varied in a county government structure that is becoming increasingly more complex.

“County Engineers List”

ADAMS COUNTY Since 1883

<u>NAME</u>	<u>TITLE</u>	<u>LENGTH IN OFFICE</u>
Theodore W. Hauschild	County Surveyor	1883 - 1893
Savis Scholl Jr.	County Surveyor	1893 - 1917
O. J. Despain	County Engineer	- 1918
W. F. Jones	County Engineer	- 1921
Guy C. Struman	County Engineer	- 1924
Maurince B. McIlveen	County Engineer	1924 -
D. M. Campbell	County Engineer	1927 -
N. L. McDonald	County Engineer	- 1929
W. W. Athey	County Engineer	1949 - 1963 (Died in office)
John W. Rowe	Acting County Engineer	1963 - 1966
R. W. Leach	County Engineer	1966 - 1968
John W. Rowe	Acting County Engineer	1968 - 1968 (1 month)
John R. Kavanagh	County Engineer	1968 - 1969
Frank Malay	Public Works Director	1969 - 1981
Gary Miller	Public Works Director	1981 - 1985
Ken Maine	Public Works Director	1985 - 1994
Robert F. Turner	County Engineer	1986 - 1990
Walt Olsen	County Engineer	1990 - 1995
Dick Owings	Public Work Director	1994 - 1997
Steve Flude	County Engineer	1995 - 1998
Leon Long	Public Works Director	1997 - 2000
Stephen Lijek	County Engineer	1998 - 2000
Todd O'Brien	Public Works Director	2001 - Present
Bill Johns	County Engineer	2001 - Present

ASOTIN COUNTY Since 1883

<u>NAME</u>	<u>TITLE</u>	<u>LENGTH IN OFFICE</u>
Joseph "J" Swain	County Engineer	1903 - 1950
Joe Hamilton	County Engineer	1950 - 1952
W.F. "Bill" Johnson	County Engineer	1952 - 1969
Robert L. Jones	Acting Count Engineer	1969 - 1970
Milt L. Sanstrom	County Engineer	1970 - 1973
Robert L. Jones	Acting County Engineer	1973 - 1973 (4 months)
Roger A. Lackman	County Engineer	1973 - 1975
Robert L. Jones	Acting County Engineer	1975 - 1975 (5 months)
Michael A. Murray	County Engineer	1975 - 1984
Neil C. Ausman	Acting County Engineer	1984
Roger Diesen	County Engineer	1985 - 1987
Eric Berger	County Engineer	1987 - 1989
Richard Weaver	County Engineer/PWD	1989 - 1991
Robert Turner	County Engineer	1992 - 1993
Jim Whitbread	County Engineer	1994 - 1998
Douglas Mattoon	Public Works Director	1992 - 1997
Joel Ristau	County Engineer	1998 - 2000
Bill CritzCounty Engineer	2001 - 2003	
Joel Ristau	County Engineer	2003 - Present

BENTON COUNTY Since 1905

<u>NAME</u>	<u>TITLE</u>	<u>LENGTH IN OFFICE</u>
T. J. Wright	County Engineer	1915
E. H. Stradling	County Engineer	1921
Charles Ammon	County Engineer	1923
H. J. Strandwold	County Engineer	1931 - 1935
		1936 - 1938
		1940 - 1943
Roy Nunn	County Engineer	1946 - 1948
Dale Bean	County Engineer	1966 - 1982
Dennis Skeate	County Engineer/ Public Works Director	1982 - 1996
		1994 - 1996
Chal Martin	County Engineer/PWD	1996 - 1998
Ross Dunfee	County Engineer/PWD	1998 - Present

CHELAN COUNTY Since 1899

<u>NAME</u>	<u>TITLE</u>	<u>LENGTH IN OFFICE</u>
W. R. Prowell	County Engineer	1900 - 1904
I. A. Navarre	County Engineer	1904 - 1908
Fred M. Berry	County Engineer	1908 - 1912
F. A. Warren	County Engineer	1912 - 1916
Fred M. Berry	County Engineer	1916 - 1920
John Duff	County Engineer	1920 - 1928
Bruce Carter	County Engineer	1928 - 1934
Donald Black	County Engineer	1934 - 1942
Donald B. West	County Engineer	1942 - 1974
Lloyd L. Berry	County Engineer/PWD	1974 - 1994
Dick Anderson	County Engineer/PWD	1994 - 1995
Pete Ringen	County Engineer/PWD	1996 - 1997
David Koberstein	County Engineer/PWD	1997 - 2000
Greg Pezoldt	County Engineer/PWD	2000 - Present

CLALLAM COUNTY Since 1854

<u>NAME</u>	<u>TITLE</u>	<u>LENGTH IN OFFICE</u>
G. W. Gibson	County Surveyor	1856 - 1863
D. F. Brownfield	County Surveyor	1863 - 1864
C. E. Sampson	County Surveyor	1864 - 1865
D. F. Brownfield	County Surveyor	1865 - 1872
D. H. McAlmond	County Surveyor	1872 - 1878
J. W. Blakeslee	County Surveyor	1878 - 1880
Arthur Sinclair	County Surveyor	1880 - 1882
W. C. Garfield	County Surveyor	1882 - 1884
William Church	County Surveyor	1884 - 1886
N. F. Tudor	County Surveyor	1886 - 1889
A. Ware County Surveyor	1889 - 1891	
W. E. Smith	County Surveyor	1891 - 1892
E. A. FitzHenry	County Surveyor	1892 - 1896
A. H. Thompson	County Surveyor	1896 - 1898
E. A. FitzHenry	County Surveyor	1898 - 1900
Al Blackwood	County Surveyor	1900 - 1902
William J. Ware	County Surveyor	1902 - 1906
Alfred Ware	County Surveyor	1906 - 1908
E. A. FitzHenry	County Engineer	1908 - 1912
Frank Sullivan	County Engineer	1912 - 1915
Richard W. Remp	County Engineer	1915 - 1916
A. J. Blackwood	County Engineer	1916 - 1918
William J. Ware	County Engineer	1918 - 1921
P. T. Poulson	County Engineer	1921 - 1923
Frank Sullivan	County Engineer	1923 - 1933
Theodore F. Rixon	County Engineer	1933 - 1935
H. W. Pollock	County Engineer	1935 - 1940
John T. Lay	County Engineer	1940 - 1942
Theodore D. Rixon	County Engineer	1942 - 1945
Herman Ahlvers	County Engineer	1945 - 1949
Theodore F. Rixon	County Engineer	1949 - 1949 (1 month)
Harrison Hawkins	County Engineer	1949 - 1956
Herman Ahlvers	Acting County Engineer	1956 - 1956 (1 month)
William V. Cottrell	County Engineer	1956 - 1957
Herman Ahlvers	County Engineer	1957 - 1966
Harrison Hawkins	County Engineer	1966 - 1967
Ted Weber	County Engineer	1967 - 1969
Herman Ahlvers	County Engineer	1969 - 1970
R. W. Leach, P.E.	County Engineer/PWD	1970 - 1982
Gene Unger, P.E.	County Engineer/PWD	1982 - 1992
Steven Hauff, P.E.	County Engineer	1992 - 2001

CLALLAM COUNTY (Continued)

Craig Jacobs, P.E.	Public Works Director	2001 – Present
Don McInnes, P.E.	County Engineer	2001 - Present

CLARK COUNTY Since 1844

<u>NAME</u>	<u>TITLE</u>	<u>LENGTH IN OFFICE</u>
Alexander McAndrew	County Surveyor	1866 - 1871
Jake Fletcher	County Surveyor	1871 - 1872
Alexander McAndrew	County Surveyor	1872 - 1884
P. W. Crawford	County Surveyor	1885 - 1886
A. J. Blackwood	County Surveyor	1887 - 1887
A. F. Mills	County Surveyor	1887 - 1888
A. J. Blackwood	County Surveyor	1888 - 1888
Alexander McAndrew	County Surveyor	1888 - 1889
Robert Robb	County Surveyor	1889 - 1893
Martin Robb	County Surveyor	1893 - 1894
Robert Robb	County Surveyor	1894 - 1895
Martin Robb	County Surveyor	1895 - 1896
A. C. O'Neel	County Surveyor	1896 - 1897
Robert Robb	County Surveyor	1897 - 1898
M. G. Lisher	County Surveyor	1897 - 1898
Robert A. Webster	County Surveyor	1899 - 1899
M. G. Lisher	County Surveyor	1899 - 1900
Robert A. Webster	County Surveyor	1899 - 1899
M. G. Lisher	County Surveyor	1899 - 1900
Robert A. Webster	County Surveyor	1900 - 1903
Fred J. Bailey	County Surveyor	1903 - 1907
Robert A. Webster	County Surveyor	1907 - 1908
Robert A. Webster	County Surveyor	1908 - 1909
Fred J. Bailey	County Engineer	1909 - 1912
W. A. Schwarz	County Engineer	1913 - 1916
B. L. Dorman	County Surveyor/Engineer	1917 - 1920
B. L. Dorman	County Engineer	1921 - 1921
W. A. Scharz	County Engineer	1921 - 1922
Chas. Deako	County Engineer	1922 - 1923
W. A. Schwarz	County Engineer	1923 - 1927
Chas. Deako	County Engineer	1927 - 1930
G. K. McKenzie	County Engineer	1930 - 1931
Chas. Deako	County Engineer	1931 - 1933
G. K. McKenzie	County Engineer	1933 - 1933
Bijah (Bije) Smith	County Engineer	1933 - 1934
G. K. McKenzie	County Engineer	1934 - 1934
B. G. Smith	County Engineer	1934 - 1935
Chas. Deako	County Engineer	1935 - 1947
Stephen C. Jayne	County Engineer	1948 - 1950
F. W. Gloor	County Engineer	1950 - 1953
Cecil D. Kinder	County Engineer	1954 - 1973

CLARK COUNTY (Continued)

<u>NAME</u>	<u>TITLE</u>	<u>LENGTH IN OFFICE</u>
Jan E. Rosholt	County Engineer/PWD	1973 - 1979
Jerry M. Fay	County Engineer/PWD	1979 - 1986
Chuck Neumayer	County Engineer	1979 - 1983
George Stillman	County Engineer/PWD	1983 - 1993
Greg Gifford	Ass't. County Engineer	1988 - 1989
Paul Haines	County Engineer	1994 - 1996
Ron Bergman	Public Works Director	1993 - 2000
Peter Capell	County Engineer	1997 - Present

COLUMBIA COUNTY Since 1875

<u>NAME</u>	<u>TITLE</u>	<u>LENGTH IN OFFICE</u>
William Ewing	County Surveyor	1875 - 1876
C.E. Truax	County Surveyor	1876 - 1877
E.D. Miner	County Surveyor	1877 - 1885
J. Wilson McBride	County Surveyor	1885 - 1889
G.S. Livengood	County Surveyor	1889 - 1892
J.B. Hicks	County Surveyor	1892 - 1895
E.B. Dobbs	County Surveyor	1895 - 1896
Ira J. Trescott	County Surveyor	1896 - 1899
John Patrick	County Surveyor	1901 - 1905
Wilson McBride	County Surveyor	1905 - 1907
F.W. Guernsey	County Surveyor	1907 - 1911
Wilson McBride	County Surveyor	1911 - 1914
F.W. Guernsey	County Surveyor	1914 - 1917
Wilson McBride	County Surveyor	1917 - 1920
F.W. Guernsey	County Surveyor	1920 - 1921
Walker Range	County Surveyor	1921 - 1922
Wm. J.B. Smith	County Engineer	1922 - 1930
C.A. Winnett	County Engineer	1930 - 1970
Gary A. Gasaway	County Engineer	1970 - 1998
Scott Smith	County Engineer	1998 - Present

COWLITZ COUNTY Since 1854

<u>NAME</u>	<u>TITLE</u>	<u>LENGTH IN OFFICE</u>
P.W. Crawford	County Surveyor	1881 - 1882
L.S. Candle	County Surveyor	1882 - 1883
B.F. Jenkins	County Surveyor	1883 - 1884
B.F. Ivie	County Surveyor	1884 - 1889
B.A. Deetz	County Surveyor	1889 - 1892
F.M. Lane	County Surveyor	1892 - 1897
A. Bystrom	County Surveyor	1897 - 1901
F.M. Lane	County Surveyor	1901 - 1907
C.R. Bell	County Surveyor	1907 - 1913
R.C. Westnick	County Surveyor	1913 - 1918
Fred C. Cramer	County Surveyor	1918 - 1924
E.A. Middlebrooks	County Surveyor	1924 - 1927
Fred C. Cramer	County Engineer	1927 - 1945
Claude Davolt	County Engineer	1945 - 1954
Harry D. Martin	County Engineer	1954 - 1963
C.O. Davolt	Acting County Engineer	1963 - 1963 (2 months)
L.E. Riedesel	County Engineer	1963 - 1972
Don G. Berdan	County Engineer	1972 - 1978
Nelson Graham	County Engineer/PWD	1978 - 1983
Martin Carty	Public Works Director	1983 - 2001
Ken Stone	County Engineer	1983 - 2003
Ken Stone	Public Works Director	2003 - Present
Kent Cash	County Engineer	2003 - Present

DOUGLAS COUNTY Since 1883

<u>NAME</u>	<u>TITLE</u>	<u>YEARS IN OFFICE</u>
O. Ruud	County Surveyor	1884 - 1889
J.B. Ballard	County Surveyor	1889 - 1892
O. Ruud	County Surveyor	1892 - 1893
P.T. Sargeant	County Surveyor	1893 - 1897
O. Ruud	County Surveyor	1897 - 1902
John Zimmerman	County Surveyor	1902 - 1903
O. Ruud	County Surveyor	1903 - 1908
Andrew J. Shields	County Surveyor	1908 - 1910
L.T. Griswold	County Surveyor	1910 - 1914
Robert F. Foster	County Surveyor	1914 - 1918
R.L. Richards	County Surveyor	1918 - 1922
William H. Long	County Engineer	1922 - 1931
E.S. Oblinis	County Engineer	1931 - 1932
F.F. Thomas	County Engineer	1933 - 1939
Walter F. Winters	County Engineer	1939 - 1940
Roy Nunn	County Engineer	1940 - 1944
John Dugg	County Engineer	1944 - 1945
Rowland Jones	County Engineer	1945 - 1947
S.J. Dumbolton	County Engineer	1947 - 1947 (3 months)
Rowland Jones	County Engineer	1947 - 1947 (6 months)
Sheldon "Pat" Thomsen	County Engineer	1947 - 1961
M.L. Sanstrom	County Engineer	1961 - 1967
S.J. Besel	Acting County Engineer	1967 - 1967 (2 months)
Alva W. Bettis	County Engineer	1967 - 1969
Frank Englehorn	County Engineer	1969 - 1974
Dwaine R. Townsend	County Engineer	1974 - 1984
Duane Biggar	Public Works Director	1984 - 1988
Peter Ringsrud	County Engineer	1984 - 2002
Jim Barker	Public Works Director	1988 - Present
Jolene Gosselin	County Engineer	2002 - Present

FERRY COUNTY Since 1899

<u>NAME</u>	<u>TITLE</u>	<u>YEARS IN OFFICE</u>
Ralph Main	County Engineer	? - 1968
Walter C. Anderson	County Engineer	1968 - 1969
Wayne Arrasmith	County Engineer	1969 - 1973 (contract)
Ed Hoyle	County Engineer	1973 - 1978
David Hoppens	County Engineer	1978 - 1982
Ben Butler	Acting County Engineer	1982 - 1984
Ben Butler	Public Works Director	1984 - 1989
Ralph Main	Co Engineer (consultant)	1984 - 1989
Tom Hern	Public Works Director	1989 - Present
Greg Pezoldt	County Engineer	1990 - 1997
Doyle Howell	County Engineer	1997 - 1999
Keith Muggoch	County Engineer	2000 - Present

FRANKLIN COUNTY Since 1883

<u>NAME</u>	<u>TITLE</u>	<u>YEARS IN OFFICE</u>
Jost Clark	County Surveyor	1885 - 1895
A.A. Batchelor	County Surveyor	1895 - 1900
H. Gantenbein, Jr.	County Surveyor	1900 - 1900 (10 months)
Raymond Bland	County Surveyor	1900 - 1906
E.D. Sheffield	County Surveyor	1906 - 1907
N.G. Parak	County Surveyor	1907 - 1907
George Sawyer	County Surveyor	1907 - 1908
George Sawyer	County Engineer	1908 - 1913
J.W. Hamilton	County Engineer	1913 - 1917
J.W. Ketner	County Engineer	1917 - 1925
L.L. Geeslin	County Engineer	1925 - 1928
C.W. Carter	Acting County Engineer.	1928 - 1929
C.W. Carter	County Engineer	1929 - 1930
Wm. J.B. Smith	County Engineer	1930 - 1932
Harold Blanton	County Engineer	1932 - 1962
Pat Thomson	County Engineer	1962 - 1970
Al McCann	County Engineer	1970 - 1979
Robert Wood	County Engineer	1979 - 1979 (6 months)
Daniel L. Hesse	County Engineer	1979 - 1984
Bruce Gilkerson	County Engineer	1984 - 1991
Tim Fife	County Engineer	1991 - Present

GARFIELD COUNTY Since 1881

<u>NAME</u>	<u>TITLE</u>	<u>YEARS IN OFFICE</u>
Marley Young	County Engineer	1976 - 1977
John Pinner	County Engineer	1978 - 1982
Donald Jack Lyman	County Engineer	1983 - 1988
Mike Selivanoff	County Engineer	1990 - 2003
Grant Morgan	County Engineer	2003 - Present

GRANT COUNTY Since 1909

<u>NAME</u>	<u>TITLE</u>	<u>YEARS IN OFFICE</u>
M.C. Christenson	County Engineer	1909 - 1913
E.H. Stradling	County Engineer	1913 - 1917
C.W. Duncan	County Engineer	1917 - 1921
Norval Enger	County Engineer	1921 - 1924
William McDonald	County Engineer	1924 - 1928
A.B. Humanson	County Engineer	1928 - 1941
James H. Dodson	County Engineer	1941 - 1964
Peder C. Hemstead	County Engineer	1964 - 1978
John E. Gonseth	County Engineer/PWD	1978 - 1982
Steve Pare	Public Works Director	1978 - 1982
John E. Gonseth	County Engineer/PWD	1982 - 1984
Mike Murray	County Engineer/PWD	1984 - 2001
Derek Pohle	County Engineer/PWD	2001 - Present

Prior to 1909, Grant County was a part of Douglas County.

GRAYS HARBOR COUNTY Since 1854

<u>NAME</u>	<u>TITLE</u>	<u>YEARS IN OFFICE</u>
John E. Kirkwood	County Engineer	193? - 195?
C.C. "Todd" Kirkwood	County Engineer/PWD	1955 - 1983
Gary Beaver	Public Works Director	1983 - 1988
Dave Harman	County Engineer	1983 - 1986
Michael Daniels	Public Works Director	1988 - 2000
Russell Esses	County Engineer	1986 – Present
Paul Easter	Public Works Director	2001 - Present

ISLAND COUNTY Since 1853

<u>NAME</u>	<u>TITLE</u>	<u>YEARS IN OFFICE</u>
Rev. G.F. Whitwith	County Surveyor	1860 - 1872
Joseph Snow	County Surveyor	1872 - 1884
A. J. Deming	County Surveyor	1884 - 1892
W. Dennis	County Surveyor	1892 - 1898
A. J. Morrill	County Surveyor	1893 - 1903
A. B. Coe	County Surveyor	1898 - 1900
George Bump	County Surveyor	1900 - 1904
J. W. Hannah	County Surveyor/Engineer	1904 - 1912
Burwell Bantz	County Engineer	1912 - 1916
Thomas Clark	County Engineer	1916 - 1920
L. A. Wanamaker	County Engineer	1920 - 1943
T. C. Clark	County Engineer	1943 - 1952
F. W. Hamlin	County Engineer	1952 - 1955
George Norris	County Engineer	1955 - 1962
William R. Whitnall	County Engineer	1962 - 1963
Joseph Cecil Donnelly	County Engineer	1963 - 1963 (5 months)
Richard Hulseman	County Engineer	1963 - 1967
Dale L. Cutler	County Engineer	1967 - 1967 (4 months)
Ralph W.E. Main	County Engineer	1968 - 1973
Alfred Sunquist	County Engineer	1973 - 1974
Darrell J. Huckabay	County Engineer	1974 - 1974 (6 months)
David A. Jolly	County Engineer	1975 - 1983
Roy Allen	County Engineer	1983 - 1999
Larry Kwarsick	Public Works Director	1994 - 2001
Lew Legat	County Engineer	1999 - 2001
Dick Snyder	County Engineer	2001 - Present
Bill Oaks	Public Works Director	2001 - Present

JEFFERSON COUNTY Since 1852

<u>NAME</u>	<u>TITLE</u>	<u>YEARS IN OFFICE</u>
L. B. Hastings	County Engineer	1857 - 1858
J. E. Berney	County Engineer	1858 - 1860
S. Seavy	County Engineer	1860 - 1862
J. H. Fortman	County Engineer	1862 - 1863
H. Webber	County Engineer	1863 - 1879
H. E. Morgan	County Engineer	1879 - 1888
T. M. Hammond	County Engineer	1888 - 1893
J. B. Hogg	County Engineer	1893 - 1902
C. W. Walker	County Engineer	1902 - 1907
A. N. Godfrey	County Engineer	1907 - 1911
Mr. Jackson	County Engineer	1911 - 1913
G. D. Edwards	County Engineer	1913 - 1918
B. O. Bendixen	County Engineer	1918 - 1919
C. L. Peach	County Engineer	1919 - 1923
S. B. Edwards	County Engineer	1923 - 1933
W. A. Bugge	County Engineer	1933 - 1944
J. Lay	County Engineer	1944 - 1954
K. Jones	County Engineer	1954 - 1957
R. Wilder	County Engineer	1957 - 1959
E. Becker	County Engineer	1959 - 1978
M. L. Sanstrom	County Engineer/PWD	1978 - 1984
Brian Shelton	County Engineer/PWD	1984 - 1986
Robert Nesbitt	County Engineer	1986 - 1995
Gary Rowe	Public Works Director	1986 - 1995
Gary Rowe	Public Services Director	1995 - Present
Klara Fabry	County Engineer/PWD	1995 - 1999
Frank Gifford	County Engineer/PWD	1999 - 2000
Gary Rowe	County Engineer/PWD	2000 - 2001
Robert Turpin	County Engineer/PWD	2001 - 2002
Frank Gifford	County Engineer/PWD	2001-2004
Frank Gifford	PWD	2004 - Present
Monte Reinders	County Engineer	2004 - Present

KING COUNTY Since 1852

<u>NAME</u>	<u>TITLE</u>	<u>YEARS IN OFFICE</u>
Joseph P. Dodd	County Engineer	1936 - 1937
Harry H. Sissler	County Engineer	1938 - 1941
J. R. Heath	County Engineer	1941 - 1944
C. O. Mannes	County Engineer	1945 - 1946
C. Glen Smith	County Engineer	1947 - ?
D. L. Evans	County Engineer	1950 - 1959
Walter Winters	County Engineer	1960 - 1965
Warren C. Gonnason	County Engineer	1966 - 1967
Gene DeSpain	County Engineer	1967 - 1974
Paul Hooper	County Engineer	1979 - 1985
Lou Haff	County Engineer	1985 - 1994
Paul Tanaka	Public Works Director	1994 - 1996
Jesse Krail	County Engineer	1994 - 1996
Paul Toliver	Director Dept./Trans	1994 - Present
George Wannamaker	Acting County Engineer	1996 - 1996
Harold Taniguchi	Acting County Engineer	1996 - 1998
Ron Paananen	County Engineer	1998 - 2001
Paulette Norman	County Engineer	2002 - Present

KITSAP COUNTY Since 1857

<u>NAME</u>	<u>TITLE</u>	<u>YEARS IN OFFICE</u>
H. K. White	County Surveyor	1859 - 1881
Jacob Houptley	County Surveyor	1881 - 1881 (6 mo)
Theodore O. Williams	County Surveyor	1881 - 1884
F.H. Whitworth & R.H. Thomson (Firm of)	County Surveyors	1884 - 1888
P. D. Hamlin	County Surveyor	1888 - 1889
E. O. Schwargerl	County Surveyor	1889 - 1889 (1 mo)
J. M. Dickinson	County Surveyor	1889 - 1892
David T. Williams	County Surveyor	1893 - 1895
J. M. Dickinson	County Surveyor	1895 - 1897
Thomas Wilson	County Surveyor	1897 - 1898
J. M. Dickinson	County Surveyor	1898 - 1898 (8 mo)
Frank Lloyd	County Surveyor	1898 - 1903
A. S. Bates	County Surveyor	1903 - 1905
Josiah Gideon	County Surveyor	1906 - 1906 (2 mo)
A. S. Bates	County Surveyor	1906 - 1907
Josiah Gideon	County Surveyor	1908 - 1908 (3 mo)
A. S. Bates	County Engineer	1909 - 1910
Richard Strait	County Engineer	1911 - 1913
E. E. Bowster	Acting County Engineer	1913 - 1913 (2 mo)
S. H. Berry	County Engineer	1913 - 1915
Frank D. Gore	County Engineer	1917 - 1917 (4 mo)
Josiah Gideon	County Engineer	1919 - 1920
W. H. Dunbar	County Engineer	1920 - 1921
Fred S. Hathaway	County Engineer	1921 - 1922
J. L. Berry	County Engineer	1923 - 1933
A. F. Witting	County Engineer	1933 - 1933 (1 mo)
John H. Pattison	County Engineer	1933 - 1933 (3 mo)
Thomas Driscoll, Jr.	County Engineer	1933 - 1935
Art Witting	County Engineer	1935 - 1936
John H. Pattison	County Engineer	1937 - 1961
L. V. Bullard	County Engineer	1961 - 1977
Arthur Waaga	County Engineer	1977 - 1979
Frank Randall	Public Works Director	1979 - 1985
Paul Dour	County Engineer	1979 - 1990
John Swanson	Public Works Director	1985 - 1990
Randy Casteel	County Engineer/PWD	1990 - Present

KITTITAS COUNTY Since 1883

<u>NAME</u>	<u>TITLE</u>	<u>YEARS IN OFFICE</u>
John Wallace	County Surveyor	1883 - 1885
George W. Seaton	County Surveyor	1885 - 1885 (5 mo)
J. E. Wallace	County Surveyor	1885 - 1886
C. R. Smith	County Surveyor	1886 - 1887
A. F. York	County Surveyor	1887 - 1891
E. I. Anderson	County Surveyor	1891 - 1895
A. F. York	County Surveyor	1895 - 1896
Andrew Flodine	County Surveyor	1896 - 1898
E. I. Anderson	County Surveyor	1898 - 1902
M. M. Emerson	County Surveyor	1902 - 1904
A. F. York	County Surveyor	1904 - 1906
M. M. Emerson	County Engineer	1906 - 1910
Charles T. Jordon	County Engineer	1910 - 1914
Moses M. Emerson	County Engineer	1914 - 1916
H. A. Murray	County Engineer	1916 - 1920
John R. Mires	County Engineer	1920 - 1922
W. T. Bowman	County Engineer	1922 - 1935
R. P. Ryker	County Engineer	1935 - 1939
Sam Dumbolton	County Engineer	1939 - 1946
Don Akins	County Engineer	1946 - 1947
Rowland M. Jones	County Engineer	1947 - 1951
Charles E. Riggs	County Engineer	1951 - 1953
Joseph H. Harrison	County Engineer	1953 - 1956
Don Akins	Acting County Engineer	1957 - 1957 (1 mo)
Guy W. Streamer	County Engineer	1957 - 1958
Don Akins	County Engineer	1958 - 1965
Howard R. Anderson	County Engineer	1965 - 1969
Milton F. Glover	Acting County Engineer	1969 - 1969 (1 mo)
Gordon E. Blossom	County Engineer	1969 - 1979
Donald G. Berdan	County Engineer/PWD	1979 - 1988
Steve Chandler	County Engineer/PWD	1988 - 1989
Bob Shelton	County Engineer/PWD	1989 - 1991
Don Berdan	County Engineer/PWD	1991 - 1993
Greg Gifford	County Engineer/PWD	1993 - 1996
Ed Hoyle	County Engineer/PWD (Contract)	1997 - 1998
Paul Bennett	County Engineer/PWD	1998 - 2005
Tom Chini (Interim)	County Engineer/PWD	2005 - Present

Klickitat County – Since 1859

<u>NAME</u>	<u>TITLE</u>	<u>YEARS IN OFFICE</u>
A.G. Hanson	County Engineer	1945 - 1948
Arthur G. Ward	County Engineer	1949 - 1949 (5 mo)
Russell Hardin	Acting County Engineer	1949 - 1950
William T. Cavanaugh	County Engineer	1950 - 1956
Kirk E. Williams	County Engineer	1956 - 1957
Richard C. Hulseman	County Engineer	1957 - 1961
Harold Strombom	County Engineer	1961 - 1965
W. R. Taylor	County Engineer	1965 - 1968
Dennis A. Eschelman	County Engineer	1969 - 1971
Jack E. Norelius	County Engineer	1971 - 1978
Edward A. Hoyle	County Engineer/PWD	1978 - 1995
James H. Miller	County Engineer	1996 - 2001
Ed Hoyle	County Engineer/PWD (acting)	2001 - 2001
Larry Nicholas	County Engineer/PWD	2001 - 2005
Brent Holman	County Engineer/PWD	2005 - Present

LEWIS COUNTY Since 1845

<u>NAME</u>	<u>TITLE</u>	<u>YEARS IN OFFICE</u>
William L. Frazer	County Surveyor	1851 - 1855
James C. Strong	County Surveyor	1855 - 1858
H. N. Stearns	County Surveyor	1858 - 1859
H. R. Stillman	County Surveyor	1859 - 1865
H. N. Stearns	County Surveyor	1865 - 1872
N. Howe	County Surveyor	1872 - 1873
Justin Chenoweth	County Surveyor	1873 - 1874
T. R. Winston	County Surveyor	1874 - 1875
H. N. Stearns	County Surveyor	1875 - 1881
James T. Berry	County Surveyor	1881 - 1883
Samuel H. Berry	County Surveyor	1883 - 1885
J. C. Berry	County Surveyor	1885 - 1887
F. E. Meloy	County Surveyor	1887 - 1895
Wesley Beach	County Surveyor	1895 - 1897
T. R. Henry	County Surveyor	1897 - 1899
F. E. Meloy	County Surveyor	1899 - 1903
C. W. Geiger	County Surveyor	1903 - 1907
Ernest C. Bechly	Co. Surveyor/Engineer	1907 - 1911
John S. Ward	County Engineer	1911 - 1915
J. D. Neville	County Engineer	1915 - 1919
Ernest C. Bechly	County Engineer	1919 - 1923
Roy L. Green	County Engineer	1923 - 1933
Burwell Bantz	County Engineer	1933 - 1941
Charles E. Neville	County Engineer	1941 - 1960
Ernest Geissler	County Engineer	1960 - 1965
Paul Bourgault	County Engineer	1965 - 1969
Vern E. Wagar	County Engineer	1969 - 1986
Robert Berg	Public Works Director	1989 - 1998
Richard Fleming	County Engineer	1990 - 1996
Pete Ringen	County Engineer	1996 - 1998
Pete Ringen	County Engineer	1998 - 2004
Hans Kwast	Public Works Director	2000 - 2003
William Frare	County Engineer	2004 - 2005
Mark Cook	County Engineer/PWD	2003 - Present

LINCOLN COUNTY Since 1883

<u>NAME</u>	<u>TITLE</u>	<u>YEARS IN OFFICE</u>
J. E. Ludy	County Surveyor	1877 - 1896
Jerry Rockhold	County Surveyor	1896 - 1897
J. E. Ludy	County Surveyor	1897 - 1901
George R. Sawyer	County Surveyor	1901 - 1905
Frank D. Tunis	County Surveyor	1905 - 1907
W. H. Reed	County Engineer	1907 - 1911
A. B. Crane	County Engineer	1911 - 1911
J. L. Thayer	County Engineer	1911 - 1915
Guy Harvey	County Engineer	1915 - 1918
J. L. Thayer	County Engineer	1918 - 1942
R. B. Shaw	County Engineer	1942 - 1949
Clarence Harvey	County Engineer	1949 - 1951
William Breslin	County Engineer	1951 - 1958
Guy W. Streamer	County Engineer	1958 - 1959
Dave Davis	County Engineer	1960 - 1971
Dennis Eschliman	County Engineer	1971 - 1973
Glen Oliver	County Engineer	1974 - 1991
Robert Breshears	County Engineer	1991 - 2005
Paul Bennett	County Engineer	2005 - Present

MASON COUNTY Since 1854

<u>NAME</u>	<u>TITLE</u>	<u>YEARS IN OFFICE</u>
J. S. W. Shelton	County Surveyor	1892 - *
L. L. Hunter	County Surveyor	1893 - *
F. D. Shelton	County Surveyor	1895 - *
Arthur L. Ward	Co. Surveyor/Engineer	1920 - 1954
Frank R. Porter	County Engineer	1954 - 1962
J. Cash Bridger	County Engineer	1962 - 1976
Dean Whorton	County Engineer	1977 - 1977 (2 months)
Marley L. Young	County Engineer/PWD	1977 - 1993
Jerry Hauth	County Engineer/PWD	1993 - 2004
Charles Butros	Public Works Director	2004 - Present
Bill Tabor	County Engineer	2004 - Present

* The Commissioners' records find the early records rather vague. It appears that the surveyors were hired on a day-to-day basis per project.

OKANOGAN COUNTY Since 1888

<u>NAME</u>	<u>TITLE</u>	<u>YEARS IN OFFICE</u>
C. H. Ballard	County Surveyor	1888 - 1899
Layton Baldwin	County Surveyor	1888 - 1898
L. A. Navarre	County Surveyor	1888 - 1889
Henry Carr	County Surveyor	1889 - 1890
N. Gibson	County Surveyor	1891 - 1892
W. H. Liptrap	County Surveyor	1901 - 1903
George J. Gardiner	County Surveyor	1900 - 1906
Henry Carr	County Surveyor	1906 - 1907
Albert P. Wheeler	County Surveyor	1907 - 1909
C. C. Woodward	County Engineer	1909 - 1911
Frederick A. McGuin	County Engineer	1911 - 1913
Harry A. Young	County Engineer	1913 - 1915
George J. Gardiner	County Engineer	1915 - 1915 (6 months)
Horace E. Smith	County Engineer	1915 - 1920
D. C. Warfel	County Engineer	1920 - 1926
M. P. McCoy	County Engineer	1926 - 1937
J. R. Bannon	County Engineer	1937 - 1938
R. P. Ryker	County Engineer	1939 - 1944
Harrison Hawkins	County Engineer	1944 - 1946
Howard Taylor	County Engineer	1946 - 1946 (11 months)
M. P. Davidson	County Engineer	1946 - 1948
Hubert Marshall	County Engineer	1948 - 1949
Howard Taylor	County Engineer	1949 - 1956
Daniel W. O'Brian	County Engineer	1956 - 1957
William V. Cottrel	County Engineer	1957 - 1961
Ted B. Weber	County Engineer	1962 - 1966
Arthur W. Giffin	County Engineer	1966 - 1976
Alan O. King	County Engineer/PWD	1976 - 1987
Joe Nott	County Engineer	1987 - 2002
Bill Vejrostek	Public Works Director	1993 - 2001
Jay Armstrong	Public Works Director	2001 - 2002
Rob McGaughey	County Engineer/PWD	2002 - Present

PACIFIC COUNTY Since 1851

<u>NAME</u>	<u>TITLE</u>	<u>YEARS IN OFFICE</u>
L. M. Preston	County Surveyor	1887 -
Edward Pagels	County Surveyor	- 1888
Harvey L. Pike	County Surveyor	1888 - 1890
James A. Whealdon	County Surveyor	1890 - 1890 (3 months)
L. M. Preston	County Surveyor	1890 - 1890 (4 months)
J. W. James	County Surveyor	1890 - 1893
L. C. Vickery	County Surveyor	1893 - 1895
J. W. James	County Surveyor	1895 - 1897
Theo. F. Rixon	County Surveyor	1897 - 1903
T. M. Gunn	County Surveyor	1903 - 1903 (6 months)
Arthur W. Dodson	County Surveyor	1903 - 1907
H. A. Gibbs	County Surveyor	1907 - 1908
H. A. Gibbs	County Engineer	1908 - 1911
M. E. Halvorsen	County Engineer	1911 - 1915
Charles B. Nims	County Engineer	1915 - 1917
Charles S.B. Henry	County Engineer	1917 - 1919
H. A. Gibbs	County Engineer	1919 - 1923
Charles S.B. Henry	County Engineer	1923 - 1927
J. F. Joyce	County Engineer	1927 - 1933
Roy Woodward	County Engineer	1933 - 1942
R. C. Mills	County Engineer	1942 - 1943
Roy Woodward	County Engineer	1943 - 1946
F. R. Easterday	County Engineer	1946 - 1947
I. W. Pouttu	County Engineer	1947 - 1968
D. G. Berdan	County Engineer	1968 - 1972
I. W. Pouttu	Acting Co. Engineer	1972 - 1972 (2 months)
Lawrence Howe	Public Works Director	1972 - 1972 (8 months)
Norman Grier	Acting PWD	1972 - 1973
John O. Trent	Public Works Director	1973 - 1987
John Bay	Public Works Director	1987 - 1993
Vyrle Hill	Public Works Director	1993 - 1995
Terry Guisinger	County Engineer	1987 - 1987 (3 months)
Patrick Morrissey	County Engineer	1987 - 1997
Denny Cearns	Public Works Director	1995 - 1998
Edward "Esco" Bell	County Engineer/PWD	1998 - 2005
Don Larsen	County Engineer/PWD	2005 - Present

PEND OREILLE COUNTY Since 1911

<u>NAME</u>	<u>TITLE</u>	<u>LENGTH IN OFFICE</u>
W.M. Manning	County Engineer	(Stevens Co) 1908 - 1910
C.A. Heberling	County Engineer	1910
R. M. Vail	County Engineer	1910- 1914
H.A. Sewell	County Engineer	1915 - 1918
J.C. Stegner	County Engineer	1919 - 1939
C. W. Carter	County Engineer	1940 - 1959
John W. Arrasmith	County Engineer	1959 (Spokane Co Eng Assisting Pend Oreille Co)
Carter J. Carlsen	County Engineer	1960 - 1961
Emil L. Barcklay	County Engineer	1962 - 1974
Herbert A. Pease	County Engineer	1974 - 1989
D. Michael Rabe	County Engineer	1989 - 1993
Richard K Snyder	County Engineer	1993 - 1995
Walter R. Olsen	County Engineer	1995 - 2001
Paul Wilson	Public Works Director	1991 – Present
Ron Curren, PLS	Acting County Engineer	2002 - Present

PIERCE COUNTY Since 1852

<u>NAME</u>	<u>TITLE</u>	<u>YEARS IN OFFICE</u>
A. E. Light	County Surveyor	1865 - 1870
John M. Chapman	County Surveyor	1870 - 1873
J. V. Meeker	County Surveyor	1873 - 1881
C. O. Bean	County Surveyor	1881 - 1887
T. R. Wilson	County Surveyor	1887 - 1889
Thomas Owens	County Surveyor	1889 - 1890
David H. White	County Surveyor	1890 - 1893
A. B. Wood	County Surveyor	1893 - 1895
Joe T. Mitchell	County Surveyor	1895 - 1897
S. F. Bullard	County Surveyor	1897 - 1899
Jacob Noel	County Surveyor	1899 - 1903
George Thornton	County Surveyor	1903 - 1907
Adolph Funke	County Engineer	1907 - 1909
Jacob Noel	County Engineer	1909 - 1912
M. Roy Thompson	County Engineer	1912 - 1914
David H. White	County Engineer	1914 - 1919
Ernest A. White	County Engineer	1919 - 1923
Cliff Votaw	County Engineer	1923 - 1928
William E. Berry	County Engineer	1928 - 1935
Forest Easterday	County Engineer	1935 - 1939
Ernest A. White	County Engineer	1939 - 1941
Lester M. Corey	County Engineer	1942 - 1947
Fitch Van Slyke	County Engineer	1947 - 1949
William Stancer	County Engineer	1949 - 1957
Keith F. Jones	County Engineer	1957 - 1969
William R. Thornton	County Engineer	1969 - 1970
William R. Thornton	County Engineer/PWD	1970 - 1983
Fredrick L. Anderson	County Engineer/PWD	1983 - 1990
John O. Trent	Public Works Director	1990 - 2003
Thomas G. Ballard	County Engineer	1990 - 2004
Brian Ziegler	Public Works Director	2003 - Present
Brain Stacy	County Engineer	2004 - Present

SAN JUAN COUNTY Since 1873

<u>NAME</u>	<u>TITLE</u>	<u>YEARS IN OFFICE</u>
Burt Coffin	County Engineer	
W. S. Sallee	County Engineer	1943 - 1944
Glen Carter	County Engineer	
W. S. Sallee	County Engineer	1944 - 1955
Walberg	County Engineer	1944 - 1955
Charles Riggs	County Engineer	1944 - 1955
Errett M. Graham	County Engineer	1958 - 1969
M. L. Sanstrom	County Engineer	1969 - 1970
Royce Brill	County Engineer	1970 - 1974
Russell R. Ekstrom	County Engineer	1974 - 1984
Douglas Mattoon	Public Works Director	1977 - 1986
Ron Loewen	County Engineer	1984 - 2000
Thomas Huse	County Engineer	2000 - 2002
Lou Haff	County Engineer Interim	2002 - 2003
Jon Shannon	Public Works Director	2003 - Present
Jerry Rasmussen	County Engineer	2003 - 2004
Jon Van Lund	County Engineer	2004 - Present

SKAGIT COUNTY Since 1883

<u>NAME</u>	<u>TITLE</u>	<u>YEARS IN OFFICE</u>
J. C. Parsons	County Surveyor	1892 - 1923
Robert E. Knapp	County Engineer	1923 - 1937
W. A. Costello	County Engineer	1937 - 1939
L. J. Wright	County Engineer	1939 - 1941
H. O. Walberg	County Engineer	1941 - 1957
W. C. Whitnell	Acting County Engineer	1957 - 1957 (7 months)
D. G. LeGro	Acting County Engineer	1957 - ?
Frank Gilkey	Acting County Engineer	1957 - 1963
Lloyd A. Johnson	County Engineer	1963 - 1978
W. Eugene Sampley	Public Works Dir.	1978 - 1987
John Ensley	Public Works Dir.	1988 - 1989
Jeff Monson	County Engineer	1987 - 1989
Mark Spahr	County Engineer	1989 - 1991
Doug Barnet	County Engineer	1991 - 1994
Jan Keiser	County Engineer/PWD	1995 - 1997
Chal Martin	County Engineer/PWD	1998 - Present

SKAMANIA COUNTY Since 1854

<u>NAME</u>	<u>TITLE</u>	<u>YEARS IN OFFICE</u>
C. J. Moore	County Surveyor	1881 - ?
H. J. Lawton	County Surveyor	? - 1893
Dwight Lawton	County Surveyor	1893 - 1895
W. R. Taylor	County Surveyor	1895 - 1896
Horace Wetherell	County Surveyor	1896 - 1901
Herman Bueche	County Surveyor	1901 - 1903
C. O. Williams	County Surveyor	1903 - 1906
W. E. Murrey	County Surveyor	1906 - 1907
Clarke A. LaBarre	County Surveyor	1907 - 1909
George E. Linn	County Engineer	1909 - 1911
J. F. Joyce	County Engineer	1911 - 1915
Herman Bueche	County Engineer	1915 - 1916
J. T. Scytke	County Engineer	1916 - 1929
Clarke A. LaBarre	County Engineer	1929 - 1932
H. Seymore Hall	County Engineer	1932 - 1933
Clarke A. LaBarre	County Engineer	1933 - 1935
H. Seymore Hall	County Engineer	1935 - 1942
Clarke A. LaBarre	County Engineer	1942 - 1950
William T. Cavanaugh	County Engineer	1950 - 1953
H. F. Donnelly	County Engineer	1953 - 1958
Clark Eldridge	County Engineer	1958 - 1959
Charles Deako	County Engineer	1959 - 1960
Sidney D. Betzing	County Engineer	1960 - 1961
Clark Eldridge	County Engineer	1961 - 1962
Cecil E. Combs	Acting County Engineer	1962 - 1963
Clark Eldridge	County Engineer	1963 - 1966
Jack E. Norelius	County Engineer	1966 - 1971
James A. Paeth	County Engineer	1971 - 1982
Gail Swaine	County Engineer	1982 - 1986
Curt Skaar	County Engineer	1987 - 1991
David Esch	Acting County Engineer	1991 - 1994
Norman Brent Holman	County Engineer	1993 - 1996
William Critz	County Engineer/PWD	1996 - 2000
Brent Holman	County Engineer/PWD	2001 - 2005
Tod LeFevre	County Engineer/PWD	2005 - Present

SNOHOMISH COUNTY Since 1861

<u>NAME</u>	<u>TITLE</u>	<u>YEARS IN OFFICE</u>
J. F. Birney	County Engineer	1910 - 1912
Hans Mumm, Jr.	County Engineer	1913 - 1917 or 1918
F. G. Tegtmeier	County Engineer	1919 - 1921 or 1922
Ross D. Alverson	County Engineer	1923 - 1934
Clarence Hickey	County Engineer	1935 - 1944
Roy Crane	County Engineer	1945 - 1948
Earl Barnwell	County Engineer	1949 - 1966
Harry D. Martin	County Engineer	1967 - 1976
Gerald E. Weed	County Engineer	1976 - 1992
Peter Hahn	Public Works Director	1992 - Present
Jack Bilsborough	County Engineer	1992 - 1999
Loren Sand	County Engineer	1999 - 2001
Steve Thomsen	County Engineer	2001 - Present

SPOKANE COUNTY – Since 1858

<u>NAME</u>	<u>TITLE</u>	<u>YEARS IN OFFICE</u>
Robert Turner	Public Works Director	- 1987
Ron Hormann	County Engineer	1987 - 1995
Dennis Scott	Public Works Director	1987 - 1998
Bill Johns	County Engineer	1996 - 2001
Gary Oberg	Public Works Director	1998 – 2002
Ross Kelley	County Engineer	2001 – Present
Gerry Gemmil	Public Works Director	2002 - Present

STEVENS COUNTY Since 1863

<u>NAME</u>	<u>TITLE</u>	<u>LENGTH IN OFFICE</u>
Daniel Wilson	County Surveyor	1879 - 1879 (7 months)
A. E. Gaertmer	County Surveyor	1879 - 1884
M. B. Morton	County Surveyor	1884 - 1885
J. M. Bewley	County Surveyor	1885 - 1893
J. B. Thomas	County Surveyor	1893 - 1899
Louis L. Tower	County Surveyor	1899 - 1903
Walter L. Bowen	County Surveyor	1903 - 1905
Clair Hunt	County Surveyor	1905 - 1909
W. H. Manning	County Engineer	1909 - 1911
C. A. Heberling	County Engineer	1911 - 1913
R. B. Thomas	County Engineer	1913 - 1917
C. A. Heberling	County Engineer	1917 - 1921
T. M. Offutt	County Engineer	1921 - 1929
F. S. Thomas	County Engineer	1929 - 1931
C. A. Heberling	County Engineer	1931 - 1941
Walt E. McKibben	County Engineer	1941 - 1942
C. A. Heberling	County Engineer	1942 - 1949
John J. McNerny	County Engineer	1949 - 1957
C. A. Heberling	County Engineer	1957 - 1959
Paul W. Heritage	County Engineer	1959 - 1972
Paul W. Heritage	Public Works Dir.	1972 - 1973
Philip D. Johnson	Public Works Dir.	1973 - 1982
Reid Wheeler	County Engineer/PWD	1982 - 1986
Michael Wnek	County Engineer	1986 - 1991
Duane Lehman	Public Works Director	1986 - Present
Jerry Bryant	County Engineer	1991 - 1999
Jim Whitbread	County Engineer	1999 - Present

THURSTON COUNTY Since 1852

<u>NAME</u>	<u>TITLE</u>	<u>YEARS IN OFFICE</u>
Fred W. Brown	County Surveyor	1883 - 1885
George T. Cline	County Surveyor	1885 - 1889
B. W. Brintnall	County Surveyor	1889 - 1891
L. P. Oulette	County Surveyor	1891 - 1895
A. S. Ruth	County Surveyor	1895 - 1898
J. C. McFadden	County Surveyor	1898 - 1899
Fred J. Brown	County Surveyor	1899 - 1902
J. D. Henery	County Surveyor	1902 - 1905
Frank Rutledge	County Surveyor	1905 - 1907
Willard Lemon	County Surveyor	1907 - 1909
T. D. Young	County Engineer	1909 - 1912
Fred J. Brown	County Engineer	1912 - 1913
W. H. Yeager, Jr.	County Engineer	1913 - 1920
Fred J. Brown	County Engineer	1920 -
Frank Weir	County Engineer	1921 - 1923
Neil R. McKay	County Engineer	1923 - 1931
W. E. Dillaway	County Engineer	1931 - 1933
Neil R. McKay	County Engineer	1933 - 1938
Clarence B. Shain	County Engineer	1938 - 1942
W. H. Yeager, Jr.	County Engineer	1942 - 1948
Leo L. Coulter	County Engineer	1948 - 1958
Arthur Ward	County Engineer	1958 - 1959
Ronald W. Wilder	County Engineer	1959 - 1962
S. D. Betzing	County Engineer	1962 - 1973
Murray Walker	County Engineer	1973 - 1975
Tom Fitzmorris	County Engineer	1975 - 1978
Alva Williams, Jr.	Public Works Director	1978 - 1987
Dan Durig	Public Works Director	1987 - 1994
Jerry Hendricks	County Engineer	1987 - 1989
Jacob Armstrong	County Engineer	1989 - 1995
Lester Olson	Public Works Director	1996 - Present
Dale Rancour	County Engineer	1995 - Present

WAHKIAKUM COUNTY – Since 1854

<u>NAME</u>	<u>TITLE</u>	<u>YEARS IN OFFICE</u>
Gifford Osborne	County Engineer	*1935 - 1937
Ralph Fallett	County Engineer	1940 - 1944
Ray Woodard	County Engineer	1944 - 1945
Charles Plymale	County Engineer	1945 - 1947
Gwynne D. LeGro	County Engineer	1947 - 1949
August Hanson	County Engineer	1949 - 1952
J. V. Hoskins	County Engineer	1952 - 1954
James T. Brooks	County Engineer	1954 - 1954 (5 months)
J. V. Hoskins	County Engineer	1954 - 1956
R. C. Hulseman	County Engineer	1956 - 1957
August Hanson	County Engineer	1957 - 1963
Paul Bourgault	County Engineer	1963 - 1965
James Nims	County Engineer	1965 - 1966
Ivan Decker	County Engineer	1967 - 1968
Paul A. Giaver	County Engineer	1968 - 1987
Wayne Rickert	County Engineer	1987 - 1989
Jack Tobin	Public Works Director	1989 - ?
Paul Giaver	County Engineer (contract)	1989 - 2004
Pete Ringen	County Engineer/PWD	2004 - Present

* Before 1935, the county did not have Engineers. The Road Supervisors were appointed on a year-to-year basis for each end of the county.

WALLA WALLA COUNTY Since 1854

<u>NAME</u>	<u>TITLE</u>	<u>YEARS IN OFFICE</u>
A. L. Knowlton	County Surveyor	1872 - 1875
P. Zahner	County Surveyor	1875 - 1880
Francis F. Loehr	County Surveyor	1880 - 1885
J. B. Wilson	County Surveyor	1885 - 1886
L. A. Wilson	County Surveyor	1886 - 1887
J. M. Allen	County Surveyor	1887 - 1889
Lewis W. Loehr	County Surveyor	1889 - 1893
George W. Winkle	County Surveyor	1893 - 1895
E. S. Clark	County Surveyor	1895 - 1899
W. G. Sayles	County Surveyor	1899 - 1903
Lewis W. Loehr	County Surveyor	1903 - 1907
George W. Winkle	County Engineer	1907 - 1911
Lewis W. Loehr	County Engineer	1911 - 1915
Grova C. Cookerly	County Engineer	1915 - 1919
E. S. Clark	County Engineer	1919 - 1920
L. O. Kennedy	County Engineer	1920 - 1926
E. R. Smith	County Engineer	1926 - 1941
Nelson M. Collier	County Engineer	1941 - 1946
B. Loyal Smith	County Engineer	1946 - 1972
Dennis D. Skeate	County Engineer	1972 - 1981
Steve Stanton	County Engineer/PWD	1981 - 1998
Phil Merrell	County Engineer/PWD	1998 - Present

WHATCOM COUNTY Since 1854

<u>NAME</u>	<u>TITLE</u>	<u>YEARS IN OFFICE</u>
H. P. Wynn	County Engineer	1912 - 1917
J. C. Hill Acting County Eng.	1917 - 1927	
Carl McCoy	County Engineer	1927 - 1933
J. M. Adams	County Engineer	1933 - 1935
MacLachlan	County Engineer	1935 - ?
Ray Nun	County Engineer	1935 - ?
Max Campbell	County Engineer	1935 - ?
Hale Rothwell	Acting County Engineer	1936 - 1937
William F. Winters	County Engineer	1937 - 1941
William Costello	County Engineer	1941 - 1942
Carl McCoy	County Engineer	1941 - 1946
T. P. Scholz	County Engineer	1946 - 1949
Ralph T. Knutzen	County Engineer	1949 - 1952
William Guenther	County Engineer	1951 - 1957
J. T. Lay County Engineer	1957 - 1967	
Earl Barnwell	County Engineer	1966 - 1973
Edwin R. Henken	County Engineer	1973 - 1993
Paul Rushing	Public Works Director	1981 - 1993
Jeff Monsen	Public Works Director	1993 - Present
Nasser Mansour	County Engineer	1993 - 1999
Bruce Mills	County Engineer	1999 - 2002
Joe Rutan	County Engineer	2002 - Present

WHITMAN COUNTY Since 1871

<u>NAME</u>	<u>TITLE</u>	<u>YEARS IN OFFICE</u>
E. C. Murray	County Engineer	1905 - 1909
John M. McCaw	County Engineer	1909 - 1912
John H. Miller	County Engineer	1912 - 1916
John M. McCaw	County Engineer	1916 - 1920
Thomas Mead	County Engineer	1920 - 1922
L. R. Sampson	County Engineer	1922 - 1930
W. M. Bloom	County Engineer	1930 - 1935
J. H. Redmond	County Engineer	1935 - 1945
J. H. Redmond/J. W. Arrasmith	County Engineer	1946 - 1948
J. W. Arrasmith	County Engineer	1948 - 1950
H. W. Phelps	County Engineer	1950 - 1951
J. W. Arrasmith	County Engineer	1951 - 1957
John J. McInerny	County Engineer	1957 - 1974
W. Eugene Sampley	County Engineer	1974 - 1978
R. Marvin Carroll	Public Works Director	1978 - 1989
Lon Pedersen	Public Works Director	1989 - 1996
Bernard Cole	County Engineer	1990 - 1993
Klara Fabry	County Engineer	1993 - 1995
Phil Merrell	County Engineer	1995 - 1998
Dane Dunford	Public Works Director	1998 - Present
Derek Pohle	County Engineer	1998 - 2001
Mark Storey	County Engineer	2001 - Present

YAKIMA COUNTY Since 1865

<u>NAME</u>	<u>TITLE</u>	<u>YEARS IN OFFICE</u>
Ross Elliot	County Surveyor	1886 - 1898
F. H. Marbel	County Surveyor	1898 - 1899
Sydney Arnold	County Surveyor	1899 - 1901
J. M. Hall	County Surveyor	- 1901
H. E. Marbel	County Surveyor	1901 - 1902
W. F. Meloy	County Surveyor	1902 - 1907
W. F. McIntyre	County Engineer	1907 - 1910
H. F. Marbel	County Engineer	1910 - 1914
O. E. Brashears	County Engineer	1914 - 1953
Harold R. Sweet	County Engineer/PWD	1953 - 1977
Joseph Andreotti	County Engineer/PWD	1977 - 1978
Leo VanBergyk	County Engineer/PWD	1978 - 1984
Dan Hesse	County Engineer/PWD	1984 - 2000
Vern Redifer	County Engineer/PWD	2000 - 2004
Vern Redifer	Public Works Director	2004 - Present
Gary Ekstedt	County Engineer	2004 - Present